

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

July 15, 2019

Approved

Committee Members Present: Dick Schluter, Marilyn Stromborg

Other Persons Present: Jerald Helland

Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order

Mr. Schluter called the meeting to order at 5:31 p.m.

2. Agenda Approval

Dr. Stromborg moved to approve the agenda; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

3. Minutes

Dr. Stromborg moved to approve the minutes of the 6/3/19 meeting; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that the CMHB has received the 2nd Levy Distribution in the amount of \$1,142,468.88.

Joe King, Gracie Center Board Chair, met with Ms. Cada to discuss Gracie Center sustainability.

Diana Hulst, Executive Director of the DeKalb County Youth Service Bureau, has turned in her resignation but has not decided on a leave date at this point. She will stay on as a consultant to help with the grant writing.

Crisis Connections/Law Enforcement talked to Ms. Cada about acquiring a list of phone numbers of service agencies for officers when they encounter someone in need. Ms. Cada is working on the list for them.

5. Claims Review Policy and July 2019 Claims approval

Ms. Cada explained the Claims Review Policy. The Committee discussed the policy submitted.

Dr. Stromborg made a motion to move the Claims Review Policy to the full Board for approval as recommended by the Finance Committee; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

Ms. Cada reminded the Committee that they also need to approve the July claims.

Dr. Stromborg moved to approve the agency claims in the amount of \$235,404.86; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

Dr. Stromborg moved to approve the office claims in the amount of \$14,718.28; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

6. Grant Reconciliation Policy approval

Ms. Cada explained the Grant Reconciliation Policy. The Committee discussed the policy.

Dr. Stromborg made a motion to move the Grant Reconciliation Policy to the full Board for approval as recommended by the Finance Committee; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

7. Agency Funding Reallocation Request policy

Ms. Cada explained the Agency Funding Reallocation Policy. The Committee discussed the request. Ms. Cada will make some changes and bring the request back to the Finance Committee next month.

8. Hope Haven Reallocation request

Ms. Cada discussed the Hope Haven reallocation request. One issue Hope Haven has is hiring a nurse. Dr. Stromborg suggested that Ms. Cada call Hope Haven and suggest they contact the NIU School of Nursing.

Dr. Stromborg moved to accept the Hope Haven Reallocation request as presented; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

9. DeKalb County Treatment Court Reallocation request

Ms. Cada explained the Treatment Court reallocation request. The Committee discussed the request.

Dr. Stromborg moved to deny the Treatment Court request; seconded by Mr. Schluter. The motion was denied unanimously on a voice vote.

10. Medicaid Rate Increase 7/1/19

Ms. Cada briefed the Committee on a Medicaid rate increase. The Governor of Illinois has raised Medicaid rates by 3.5%. The Finance Committee will discuss further at their next meeting.

11. Executive Director Salary adjustment

Ms. Cada explained to the Committee that when she took on Community Action, the Community Action grant had paid her additional dollars for her work. Since Community Action is no longer under her guidance, she is not receiving those dollars. The CMHB is receiving additional dollars from the Senior Tax Levy Fund of which a portion will go to Ms. Cada who is overseeing the Senior Tax Levy.

Dr. Stromborg made a motion to approve Ms. Cada reverting back to her DeKalb County Community Mental Health Board salary, including increases, and add an additional \$5,000 per year from the Senior Tax Levy Fund for her Senior Tax Levy management, to begin 8/4/19; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

12. FY2020 Budget

Ms. Cada updated the Committee on the FY20 Budget. The Budget will be due to the County Finance Department on 8/5/19. The Finance Committee meets on 8/5/19 and will approve the budget on that date. The County has not released the paperwork yet and has not given departments their Levy dollar amounts.

13. Date of Next Meeting: 8/5/19

14. Adjournment

The meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Marilyn Stromborg, Committee Member

Kathy Osttick, Recording Secretary