

**Minutes**  
**Operating Board of Directors**  
**DeKalb County Rehab & Nursing Center**  
**March 12, 2014**

Present: Directors: Devereaux, Klein, Bannon, Whelan  
Absent Directors: Casella, Nielsen

Also Present: C. Andersen, Buffenbarger, G. Hanson

Vice Chair Klein called the meeting to order at 7:00 am.

The agenda was approved.

The February 2014 minutes were reviewed and approved.

**Old Business:** None

New Business

**Management Report:**

Buffenbarger reported that census over the last four years has declined slightly overall. The long-term care population has diminished while the short term rehab population has grown. As a result we are considering possible service options that will further target that population.

There is a potential opportunity to gain additional adjoining space as the Health Department sold the home health division, leaving open office space available. They prefer to sell or lease the space. This is a good opportunity for DCRNC to evaluate whether a portion of the adjoining building would be suitable for new or expanded health care services. To do so will require a space evaluation by an architect. Buffenbarger reported he will get price information from some architectural firms for presentation at the next meeting.

The Operating Board bylaws were reviewed by Hanson with suggested changes to the Board member terms and updates to reflect DCRNC's current operations. Devereaux moved we recommend to the County Board the changes be accepted. Whelan seconded. Motion passed unanimously. If approved by the County Board the Operating Board members will consider how best to implement the new terms.

**Next Meeting:** May 14, 2014 at 7:00 a.m.

Meeting adjourned at 7:30 a.m.

Respectfully submitted.

Andrew Buffenbarger  
Recording Secretary