

DEKALB COUNTY BOARD OF HEALTH
MINUTES OF EXECUTIVE SESSION
July 24, 2018

BOARD OF HEALTH MEMBERS PRESENT

Christina Jones, RN, MS, President
Celeste Latham – Secretary
Derryl Block, RN, PhD
Heather Breuer, DMD
Erik Englehart, MD
Jessica Harrill
Kevin Bunge
LeAnn Gruber, DVM
Lizy Garcia
Mayuri Morker, MD

STAFF MEMBERS PRESENT

Lisa Gonzalez, Public Health Administrator

DISCUSSION

The Board of Health entered into Executive Session at 8:07 pm for the purpose of discussing Employment Matters – Personnel Matters under subsection Number 1 of Section 2 (c) of the Open Meetings Act.

Mrs. Gonzalez provided clarification as it relates to annual salary increase for exempt employees. She indicated that after a question arose at the May Board meeting, she looked back at previous meeting minutes and determined that Board did vote in May 2016 to approve salary increases for non-union employees as recommended: 1% increase in base effective 1/1/2016 (retroactive); 2.25% increase in base effective 1/1/2017; 2% increase in base effective 1/1/2018; 2% increase in base effective 1/1/2019; 1.75% increase in base effective 1/1/2020; and that the motion also approved classification salary ranges to increase the same percent as the base salary increases.

Mrs. Gonzalez provided a summary of the job classification and salary range for the three Director-level positions within the Department. Mrs. Gonzalez summarized the differences in the pay rates across the classification. She indicated that based on her assessment, two of the three Directors have a more similar scope of responsibility with some differences including educational level and seniority. She outlined her recommendation to bring the two positions in more close range of one another. Mrs. Gonzalez recommended that the Board of Health approve the proposed adjustment of salary for the employee in accordance with the current salary range for the Director of Administrative Services classification and in order to create equity across positions with similar scope of responsibility within the Department.

Celeste Latham, Secretary
DeKalb County Board of Health
Executive Session Minutes
July 24, 2018