

**DEKALB COUNTY BOARD OF HEALTH  
PERSONNEL COMMITTEE MEETING  
EXECUTIVE MINUTES**

**May 21, 2019  
5:30 PM**

**Personnel Committee Members Present:**

Celeste Latham, MS, Chair  
Derryl Block, PhD  
Lizy Garcia

**Staff Members Present:**

Lisa Gonzalez, Public Health Administrator

The Personnel Committee meeting of May 21, 2019, was called to order at 5:30 PM by Celeste Latham, Chair.

Dr. Block moved, seconded by Celeste Latham, to enter into Executive Session for the purpose of discussing Employment Matters: Public Health Administrator interview, under Subsection Number 1 of Section 2 (c) of the Open Meetings Act. Motion carried.

The Personnel Committee entered into Executive Session at 5:31 PM for the previously stated reason.

**Discussion**

**Annual Performance Review for the Public Health Administrator**

Mrs. Gonzalez distributed her summary of accomplishments for 2018-2019, and Goals for 2019-2020. She discussed these with the committee. Mrs. Gonzalez left the meeting during Committee discussion of the performance of Mrs. Gonzalez. Mrs. Gonzalez returned and the committee shared feedback regarding performance. The committee will give a report to the full Board at the May 21, 2019 meeting.

Mrs. Gonzalez discussed the proposed temporary five percent (5%) salary adjustment for a Public Health Nurse for providing interim Coordination of the Family Case Management and WIC programs for the period of April 9, 2019 through May 10, 2019, the committee agreed to recommend approving at the Full Board meeting.

At 6:14 pm, Lizy Garcia moved to enter back into open session, seconded by Dr. Block. Motion carried.

Lizy Garcia moved, seconded by Dr. Block to approve the proposed temporary salary adjustment for the Public Health Nurse, for providing interim coordination of the Family Case Management and WIC programs for the period of April 9, 2019 through May 10, 2019.

## **Adjournment**

On a motion by Dr. Block, seconded by Lizy Garcia, the Personnel Committee adjourned at 6:15 PM.  
Motion carried.

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Celeste Latham, Chair  
Personnel Committee  
DeKalb County Board of Health  
May 21, 2019