

Note: These minutes are not official until approved by the Executive Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
November 12, 2014**

The Executive Committee of the DeKalb County Board met Wednesday, November, 2014, at 7 p.m. in the Administration Building's Conference Room East. Chairman Metzger called the meeting to order. Members present were Mrs. DeFauw, Ms. Fauci, Mr. Frieders, Mr. Gudmunson, Mr. Reid, Mr. Stoddard, Mrs. Turner, and Mr. Whelan. All nine members were present.

Others present were Paul Miller, Mark Pietrowski, Greg Millburg, Frank O'Barski, Misty Haji-Sheikh, Ruth Anne Tobias, Tracy Jones, Bob Brown, Nathan Schwartz, Sandra Polanco, Riley Oncken, Anthony Cvek, Dianne Leifheit, Scott Zak, and Andrea Azzo.

APPROVAL OF THE MINUTES

It was moved by Mrs. DeFauw, seconded by Mr. Whelan, and it was carried unanimously to approve the minutes from the October 8, 2014 meeting.

APPROVAL OF THE AGENDA

It was moved by Mr. Stoddard, seconded by Ms. Fauci and it was carried unanimously to approve the agenda.

CHAIR'S COMMENTS

Chairman Metzger noted that it was this County Board's last Executive Committee Meeting together and he complimented and thanked all the Committee Chairpersons for all of the hard work they have done for the past two years.

Chairman Metzger also announced to the Committee he will be bringing forth a Proclamation at the November County Board Meeting to recognize the DeKalb Municipal Band. They are celebrating 160 years of continuous music.

APPOINTMENTS

Chairman Metzger recommended the following appointments for approval:

1. **DeKalb County Nursing Home Foundation Board:** Michael Stuckert, Michael Haines, and John Linderoth all reappointed for three year terms beginning December 1, 2014 and expiring November 30, 2017.

2. **DeKalb County Sheriff's Merit Commission:** LaMetra Curry reappointed for a six year term beginning December 1, 2014 and expiring November 30, 2020.
3. **Emergency Telephone Systems Board (E911):** Tracy Jones reappointed for a two year term beginning December 1, 2014 and expiring November 30, 2016.
4. **Community Mental Health Board:** 5 positions are pending to be filled. Names will be available by the Full County Board Meeting on November 19, 2014.

It was moved by Mrs. Turner, seconded by Mrs. DeFauw and it was approved unanimously by voice vote to forward the recommended the appointment to the Full County Board for approval.

APPROVAL OF THE COUNTY BOARD AGENDA

Vice Chairman Mr. Stoddard shared that the Ad Hoc Rules Committee will be being forward an Ordinance for a "Fair Map" suggestion which sets out some rules and guidelines to automate the County Board redistricting process as much as possible. The idea is to take the politics out of the redistricting process and ideally set an example that the rest of the State can follow or at least other Counties.

Mr. Gudmunson, Chairman of the County Highway Committee, announced that the Highway Committee will be brining four resolutions to the full County Board for consideration. The first one he explained is to designate 4.9 miles of East County Line Road an 80,000 pound Class II Truck Route. There will also be two MFT resolutions for 2015 salaries, equipment rental, and winter maintenance materials (salt). The last resolution is to reaffirm the County's support for a full interchange along the Jane Addams Tollway at Illinois Route 23.

Mr. Frieders, Chairman of the Law & Justice Committee shared that the Committee will be forwarded three resolution to the board for consideration. The first one is to award a grant to DeKalb County Family Service Agency for the Neutral Site Program. Mr. Frieders explained that this is a one year trail program and the funding will be coming from filing fees through the court system and this is stated as a grant because this is not a permanent program at this time. The Committee is also forwarding a resolution for the State's Attorney Appellate Prosecutor. Mr. Frieders shared that the fee this year went up \$4,000 but it was non-negotiable, and it was also noted that this amount had already been budgeted for. Lastly the Committee is forwarding a resolution to increase the Children's Waiting Room Fee on civil case filings from \$5.00 to \$10.00. This was approved as part of a budget appeal made by representatives from the Children's Waiting Room.

Mr. Whelan, Chairman of the Economic Development Committee shared the Committee is forwarding three resolutions pertaining to the DeKalb County Enterprise Zone to the full County Board for approval. Mr. Whelan shared that the first resolution was to establish the DeKalb County Enterprise Zone, the second was the intergovernmental agreement with the County and the Designated Units of Government (Cortland, DeKalb, Genoa, Sandwich, Sycamore, and Waterman) who are also involved in the Enterprise Zone, and the third resolution is to authorize the DeKalb County Economic Development Corporation as the Administrator of the DeKalb County Enterprise Zone. The Committee took some time to discuss the Enterprise Zone requirements and the intergovernmental agreement. Mrs. Haji-Sheikh questioned if Northern

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Illinois University should be included in the Enterprise Zone or not the Committee discussed that matter. Mr. Whelan also mentioned that the Committee took brief tours of the Treasurer's Office and the Assessor's Office in the DeKalb County Administration Building.

Mrs. DeFauw, Chairman of the Health & Human Services Committee shared that the Committee met last week and they will be bring forth a County Smoke and Tobacco-Free Worksite Policy resolution for the County Board to consider. The Committee amended this resolution from its original form by taking out a portion of the policy that would have not allowed employees to smoke in their personal vehicles on the County's property. This policy is to promote health among County staff and visitors. Mrs. DeFauw also shared that the Committee received very informative annual reports from Amanda Christensen at the Regional Office of Education and Tammy Anderson from Veteran's Assistance Commission.

Ms. Fauci, Chairman of the Forest Preserve Committee, announced that the Committee forwarded the Forest Preserve's FY 2015 Levy and Annual Appropriate for the full Board of Commissioners to vote on the 19th. The Committee also met in Executive Session to discuss a land acquisition. Ms. Fauci also mentioned recent events such as the November 1st reveal of the Miller Cabin and Jeff's Trees. Lastly Ms. Fauci pointed out that in early October, Al Roloff met with a staff member from the Water Resources Division of the USEPA, and provided a tour of some of the other wetland sites that we have been re-creating or restoring. The USEPA and two other Federal agencies (Fish and Wildlife, Army Corps of Engineers) are considering revisions to their Interagency Coordination Agreement (2008) for the Chicago Region. They wanted the Forest Preserve District's perspective on their current performance standards, based on the high quality of our current wetland bank. This year, the Forest Preserve District has received recognition from federal agencies for the quality of both our wetland bank and the South Branch Prairie.

Mr. Reid, Chairman of the Finance Committee, shared that the Committee approved for the County to go from a two tier health insurance plan to a four tier plan. The Committee also approved to cut \$145,900 extra from the General Fund. The Committee also approved an appeal for \$10,000 to go towards an Assistance Finance Director. Appeals for the Treasurer's Office, Sheriff's 1% raise for management staff, and Children's Waiting Room were all approved because they were able to establish their own funding source. \$4,300 for an annual fee to Metro Counties was approved to come out of the Opportunity Fund instead of the General Fund. Also, the Public Defender's Office was approved \$45,000 out of the General Fund to go toward salary adjustments to Assistant Public Defenders. Mr. Reid also shared that the Committee will be forwarding the FY 2015 Levy and Full Budget to the full County Board for approval.

Mrs. Turner, Chairman of the Planning & Zoning Committee shared that the Committee is going to be meeting the following evening but will be forwarding a resolution for consideration Affirming DeKalb County's Commitment to Agriculture.

It was moved by Mr. Whelan, seconded by Ms. Fauci, and it was carried unanimously to approve the County Board Agenda and to forward it to the Full County Board for approval.

SOBER LIVING HOME

Deputy County Administrator, Mr. Paul Miller, shared with the Committee that this is solely an informational item and nothing will be on the November Agenda pertaining to a Sober Living Home. However Administration wanted to bring to attention sooner in the process in light of some discontent that was expressed the last time a Sober Living Home location was identified and an offer was made. Mr. Miller noted that he had asked State's Attorney Richard Schmack to provide a statement on behalf of the Drug Court to help explain to the Executive Committee where they are in the process of identifying a piece of property for a Sober Living Home. Mr. Schmack shared:

"Pursuant to the advice of the County Board, the Judiciary for the 23rd Circuit, in conjunction with the CLEAN Program Drug Court Teams, has continued to visit and evaluate residences currently on the market in Sycamore, for the purpose of finding a suitable site for the proposed Sober Living House. The Drug Court Team recently determined that the building located at 491 East State Street appeared to be a suitable location. The property is zoned multi-family and is used as a two family unit at present. The property has been on the market for most of the year, and was most recently listed at \$158,000. A home inspection was conducted, and County Administrator Gary Hanson viewed the property and reviewed the home inspection report. The 23rd Circuit being confident that there are more than sufficient funds presently available in the Drug Court Fund to pay for conversions, repairs and required upgrades, without jeopardizing Drug Court operations, if Opportunity Fund monies are used for the actual purpose, Administrator Hanson extended a conditional offer of \$140,000. This was countered at \$148,000, and conditional agreement was reached at \$145,000.

This agreement, as are all county real estate purchases, remain contingent on approval by the full County Board. Additionally, if the City of Sycamore fails to approve a Special use for a Sober Living House the contract will become null and void, even if the County Board has approved. In order to provided information and receive community input, Drug Court has scheduled an informational meeting on December 4th at 6:00 pm. Notice will be mailed to neighbors in the surrounding area, and the meeting will also be publicized so that anyone interested can attend. After this meeting the matter will be placed on the Executive Committee Agenda for debate and action at the December 10th meeting, prior to the Regular December Board Meeting."

Mr. Miller expressed again that this is informational and no action is asked to be taken on this matter tonight but there is a tentative officer and of course input from the Community is going to have a large effect on this matter as well.

Mr. Cvek asked if they have ever received an actual plan or proposal from the Drug Court Team detailing how a Sober Living House can be viable as a stand-alone concept financially. Mr. Miller noted that those are very good questions to bring to Drug Court representatives when they come proposing a purchase after the Community Meeting has taken place.

Mr. Cvek also wanted to point out that it is important to be mindful that Drug Court is not a county function and it is no different than any non-profit organization that would bring a proposal to them asking for a funding request and with the funding request they would require a business plan to show that the County isn't just throwing money down an empty hole. He

continued that he feels that proposal is important to have before moving forward to see how this program is going to function financially long term.

Mr. Jones noted that he agreed with some of Mr. Cvek's points and asked why this subject is before the Executive Committee and not the Law & Justice Committee. Mr. Miller noted that property purchases typically come through the Executive Committee and reminded that the County Board approved a resolution supporting a Sober Living Home and setting forth this approach if another piece of real estate was determined.

Mr. Reid shared that the County is spending approximately 20 million dollars out of the General Fund to go toward the Justice System and anything that can reduce those costs in the future is a good investment. Ms. Fauci shared she agreed with Mr. Reid's comment.

Mr. Frieders wanted to clarify that Drug Court is only requesting money for the sole purpose of purchasing the property and they have all the money they need to rehab the house and bring it up to their standards. Mr. Miller answered that is correct. Mr. Frieders also added he would like to invite Drug Court representatives to Law & Justice in the future to propose their future plans for running the program.

Mr. Oncken shared he has talked about sober house proposals in the past with Presiding Judge Robbin Stuckert. Mr. Oncken reminded that the people who would live at the Sober Living House would pay to live there, which would cover any operating expenses or utilities. He also pointed out that if Drug Court can't make this model work, then the County would own a piece of real estate that has been improved that they can turn around and sell for a profit.

AGENDA FOR ORGANIZATIONAL MEETING

Mr. Miller noted to the Committee that everyone should have a copy of what the usual County Board Organizational Meeting Agenda looks like and the process that usually takes place for a new County Board. Item number 6 is usually the Recognition of Retiring County Board Members and number 7 is Election of the Chairman Pro Tem. Mr. Miller shared that Mr. Hanson has suggested that the Board may want to consider doing items 6 & 7 at the end of the November 19th County Board Meeting instead of waiting until the December 1st Organizational Meeting. This suggestion was made after witnessing many times outgoing Board Members not coming to the Organizational Meeting or there being slight chaos while retiring Board Members are leaving and new Board Members are being seated. Having the recognitions after the Board Member's last real Board Meeting seemed more appropriate.

All of the Executive Committee and other Board Members present agreed with the suggestion of having the Recognition of Retiring County Board Members and the Election of Chairman Pro Tem at the end of the November County Board Meeting instead of at the beginning of the Organizational Meeting.

DECEMBER MEETINGS AND AGENDAS

Mr. Miller shared that the second handout outlines the December Meetings. Another suggestion that Mr. Hanson made for the Committee to consider was to have a Committee Orientation Night after the Executive Committee on Wednesday, December 10th and not have any other regularly scheduled Committee Meetings in the month of December. This is because there is limited business to take place in December and it is thought that this may be a better way of getting the new County Board acquainted with the Committee process and each other. It was also noted that this would not take the place of New County Board Member Orientations.

All of the Executive Committee Members and other County Board Members present agreed with the December 2014 Meeting Schedule.

ADJOURNMENT

It was moved by Mrs. Turner, seconded by Mrs. DeFauw, and it was carried unanimously to adjourn the meeting.

Chairman Jeffery L. Metzger

Tasha Stogsdill, Recording Secretary

**DEKALB COUNTY GOVERNMENT
COUNTY BOARD ORGANIZATIONAL MEETING
Monday, December 1, 2014
7:30 p.m.**

AGENDA

1. Roll Call
 2. Pledge to the Flag
 3. Approval of Agenda
 4. Communications and Referrals
 5. Persons to be Heard from the Floor
 6. Recognition of Retiring County Board Members
 7. Appointment of the Chairman Pro Tem
 8. Adjourn
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9. Meeting Called to Order
 10. Administration of Oath of Office to New County Board Members
 11. Roll Call
 12. Election of a County Board Chairperson
 13. Election of a County Board Vice-Chairperson
 14. County Board Committee Appointments
 15. Old Business
 16. New Business
 17. Adjournment

**DEKALB COUNTY
FOREST PRESERVE DISTRICT**

AGENDA

1. Roll Call
2. Approval of Agenda
3. Election of Commissioners President
4. Election of Commissioners Vice-President
5. Forest Preserve Committee Appointments
6. Old Business
7. New Business
8. Adjournment

DeKalb County Board
December 2014 Meeting Schedule
Draft November 12, 2014

Monday December 1, 2014	7:30pm	Organizational Meeting
		<ol style="list-style-type: none">1. Election of Board Chairman2. Election of Board Vice-Chairman3. Committee Appointments — Chair, Vice-Chair, Members
Wednesday December 10, 2014	7:00pm	Executive Committee / Committee Orientation Night
	7:30pm	Committee Group A
	8:00pm	Committee Group B
	8:30pm	Adjourn
Wednesday December 17, 2014	6:00pm	Jail Tours for New Members (45 to 60 minutes)
	6:30pm	County Board Photos (develop time schedule)
	7:30pm	Regular County Board Meeting
		<ol style="list-style-type: none">1. Evergreen Village Donation2. Sober Living Home Purchase3. Jail Project Update4. Appointments