

**DeKalb County Veterans Assistance Commission Meeting Minutes**  
**January 13, 2014**  
**Community Outreach Building**

Meeting started at 7:10 with Board President Jim Cox presiding and leading us in the pledge of allegiance.

Board members President Jim Cox, Vice-President Tim Timmer, Secretary Steven Kreitzer and Treasurer John Davis were present.

Employees Superintendent Tammy Anderson, VSO Steven Kreitzer and VSO Luz Maria Gilkey were present  
There were members in attendance (See attached attendance log)

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**Meeting Minutes:**

Mike Boorsma made the motion that the minutes should be approved and it was seconded by Rich Joslin. Motion passed unanimously.

**Treasurers Report:**

John Davis stated that the balance was still \$1,886.00

Motion to accept was made by Mike Boorsma and seconded by Rich Joslin. Motion passed unanimously.

**Public Comment:**

None

**Superintendents Report:**

Tammy Anderson reported that for the year the Commission brought in \$96,021.80 in monthly benefits and \$917,699.47 in retroactive payments. This total is the highest for the office and totals over one million dollars being spent in Dekalb County. Last month, the Commission helped 32 veterans with food, 27 with shelter, and 18 with utilities. There were 17 veterans transported in 16 trips to VA Hospitals. The Commission helped veterans collect \$8,775.38 in monthly benefits and \$102,779.14 in retroactive benefits. Tammy also reported that we came in under budget by 18% while having our best year yet. The monthly bills totaled \$28,062.66 and Jim Cox asked if there was a motion to pay the bills. Mike Boorsma made the motion to accept the superintendent's report and pay the bills and Rich Joslin seconded. There was no further discussion and vote was taken and passed unanimously.

**Committee Reports:**

None

**Old Business**

1. Doll House Progress – Tammy Anderson stated that people have been asking about the doll houses and the for sale signs are up but no takes yet. Rich Joslin state that there was a lady in Genoa that would like to help to get them sold and that she would be contacting the office soon. Some discussion ensued but everyone was excited to see what Rich's contact can do.

## **New Business**

1. Executive Board Report – Jim Cox gave the summary of the meeting that the recommendation of the board is to hire Luz Gilkey to be a full time veteran service officer at \$18.00 an hour and Steven Kreitzer to be promoted to Assistant Superintendent at \$21.00 an hour.

Gene Ege asked if we were adding any more people than we have employed in the past and why the new hire. Tammy Anderson explained that we have increased the amount of people through the door dramatically and that we have always been slotted to have four full time employees.

Jim Cox also elaborated that the office has had to cut down on the amount of time we are able to spend down at the Sandwich VFW. Mike Boorsma asked if it is even advantageous to go down the amount of times that we are. Tammy explained that we were going to wait a couple more months to see but there have been people visiting Steve down there just not at a high volume. For now we are going to continue the outreach at the Sandwich VFW.

There was a motion by Mike Boorsma and seconded by Randy Smith

Roll call vote was taken for Luz Gilkey to get hired on full time – Passed unanimously

Roll call vote was taken for Steven Kreitzer to be the new Assistant Superintendent – Passed unanimously

Jim Cox then brought up that the board also talked about the COLA increases in pay for Linda Drake and Tammy Anderson. The increase would be at 1.9%.

There was a motion by Rich Joslin and seconded by Bob Bend

Discussion: Mike Boorsma stated that this was higher than what Social Security went up for their COLA. It was discussed that they have different criteria in measuring the COLA. Randy Smith also wanted to make sure that everyone knew that this is the one and only increase for the year.

Roll call vote was taken on the COLA increase for Tammy Anderson and Linda Drake – Passed unanimously

## **For The Good Of The Commission**

None

## **Adjourn**

Motion by Steve Walz to adjourn the meeting and seconded by Mike Boorsma with no discussion

Meeting closed at 7:39 PM

Respectfully Submitted - Steven Kreitzer - Secretary



# DeKalb County Veterans Assistance Commission

## Voting Monday, January 13, 2014

		Luz Gilkey to be hired on full time at \$18 an hour	Steven Kreitzer to be new Assistant Superintendent at \$21 an hour	Tammy Anderson and Linda Drake pay Increase of 1.9%			
<b>Veterans of Foreign Wars</b>							
Post #1486 Sandwich	D: Stefan Skopek						
	A:						
Post# 2287 DeKalb	D: Travis Petrie	Y	Y	Y			
	A: Rick Cliffe						
Post #5768 Sycamore	D: Stephen Waiz	Y	Y	Y			
	A: Steve Kreitzer						
Post #8387 Genoa	D:						
	A:						
<b>DeKalb County VietNow</b>							
American Legion	D: John Davis	Y	Y	Y			
	A:						
Post #66 DeKalb	D:Randy Smith	Y	Y	Y			
	A:Dan Gallagher						
Post #99 Sycamore	D:Tim Timmer	Y	Y	Y			
	A:Gene Ege						
Post #181 Sandwich	D: George Murphy	Y	Y	Y			
	A: Rick Felstead						
Post #337 Genoa	D: Rich Joslin	Y	Y	Y			
	A: Herb Holderman						
Post #598 Hinckley	D:						
	A:						
Post #654 Waterman	D:James Cox						
	A: Robert Bend	Y	Y	Y			
Post # 772 Somonauk	D:Roger Wiley	Y	Y	Y			
	A:						
Post #1010 Kingston	D: Dan Gallagher						
	A:						
<b>40 et 8 Voiture 207</b>							
Marine Corps League Detachment #847 DeKalb County	D: Frank Beierlotzer						
	A: Joe Newby						
AmVets Post #90 DeKalb	D: Stefan Kristan						
	A: Joe Chavez						
AmVets Post #90 DeKalb	D:Steve Marberry						
	A:Mike Boorsma	Y	Y	Y			



**DEKALB COUNTY VETERANS ASSISTANCE COMMISSION  
REPORT FOR THE MONTH OF DECEMBER 2013  
STATE OF THE BUDGET**



**VA COUNSELING**

	Quantity
Office	39
Outstation	0
Phone	15
VA Pension	6
VA Education	4
VA Healthcare	7
VA Compensation	12
VA Other	16

**VA AWARDANCE**

	Monthly	Retro	Total Amount
This Month	\$8,775.38	\$102,779.14	\$111,554.52
To Date	\$96,021.80	\$917,699.47	\$1,013,721.27

**EXPENDITURES**

Direct Assistance to Veteran (Itemized Below)	\$14,077.47
Vehicle Expenses (Itemized Below)	\$613.38
Salaries & Benefits	\$12,824.91
Training & Meetings	\$0.00
Office Expenses	\$520.19
Public Relations	\$26.71
<b>Total</b>	<b>\$28,062.66</b>

**DIRECT ASSISTANCE TO VETERAN**

	Number Assisted	Amount
Food	32	\$2,050.00
Shelter	27	\$7,550.00
Utilities	18	\$1,206.39
Other (2 CDL/Moving/ Diff Aldi )	3	\$3,037.08
Drivers Per Diem		\$234.00
<b>Total</b>	<b>80</b>	<b>\$14,077.47</b>

	Quantity	Amount
Trips	16	
Transported	17	
Miles	2630	
Fuel (gallon)	165.00	
Fuel Cost		\$465.30
Maintenance (1 I Pass / 2 Cell Phones)		\$148.08
<b>Total</b>		<b>\$613.38</b>

**SUMMARY**

	Percentage of Budget	Amount
2013 BUDGET	100%	\$536,600.00
PREVIOUS EXPENDITURES	-77%	-\$410,824.63
EXPEDITURES	-5%	-\$28,062.66
<b>BALANCE</b>	<b>18%</b>	<b>\$97,712.71</b>

**Restricted Fund Balance** **\$421,743.46**

DECEMBER 2013

<u>TOWNS</u>	<u>SHELTER</u>	<u>UTILITIES</u>	<u>FOOD</u>	<u>TRANSPORTATION</u>
<u>CORTLAND</u>	\$450.00 (1)	\$24.67 (1)	0	1
<u>DEKALB</u>	\$3250.00 (11)	\$101.31 (2)	\$100.00 (1)	20
<u>FAIRDALE</u>	0	0	0	0
<u>GENOA</u>	\$250.00 (1)	\$160.00 (2)	0	1
<u>HINCKLEY</u>	\$250.00 (1)	\$80.00 (1)	0	1
<u>KINGSTON</u>	0	0	0	0
<u>KIRKLAND</u>	\$250.00 (1)	\$78.45(1)	0	0
<u>MALTA</u>	0	0	0	0
<u>SANDWICH</u>	\$700.00 (4)	\$146.68 (2)	0	0
<u>SHABBONA</u>	0	0	0	0
<u>SOMONAUK</u>	\$250.00 (1)	0	0	0
<u>SYCAMORE</u>	\$1500.00 (7)	\$184.13 (3)		7
<u>TOTALS</u>	\$6900.00	\$775.22	\$100.00	30

DRIVERS PER DIEM =\$326.00

TOTAL FOR THE MONTH OF DECEMBER 2013 = \$12,893.47