

DeKalb County Veterans Assistance Commission Meeting Minutes

March 10, 2014

Community Outreach Building

Meeting started at 7:06 with Board President Jim Cox presiding and Herbert Holderman leading us in the pledge of allegiance.

Board members: President Jim Cox, Vice-President Tim Timmer, Secretary Steven Kreitzer and Treasurer John Davis were present.

Employees: Superintendent Tammy Anderson, Steven Kreitzer, Linda Drake and Luz Maria Gilkey were present

Guest: Jessie Walz and Renee McGuan

Meeting Minutes:

Mike Boorsma made the motion that the minutes should be approved and it was seconded by Frank Beierlotzer. Motion passed unanimously.

Treasurers Report:

John Davis stated that the balance was still \$2,021.00 and 7 of the 16 veteran's organizations have paid their dues. Motion to accept was made by Mike Boorsma and seconded by Bob Bend. Motion passed unanimously.

Public Comment:

Jesse Waltz from the DuPage County Vet Center came and talked about the counseling services he provides at the DCVAC every Monday.

For the Good of the Commission

None

Superintendents Report:

Tammy Anderson reported that last month, the Commission helped 40 veterans with food, 33 with shelter, 25 with utilities, and 2 veterans with CDL training. There were 22 veterans transported in 16 trips to VA Hospitals. The Commission helped veterans collect \$13,327.24 in monthly benefits and \$150,615.37 in retroactive benefits. The monthly bills totaled \$42,394.60 and Jim Cox asked if there was a motion to pay the bills. Mike Boorsma made the motion to accept the superintendent's report and pay the bills and Bob Bend seconded. Mike Boorsma asked if we checked on the veterans that come in and get the veterans assistance. Tammy stated that we do check on them but it is mainly on an honor system. The office does try to do its due diligence on checking what they can. There was no further discussion and a roll call vote was taken. Motion passed unanimously.

Committee Reports:

Tim Timmer explained the necessity of the restricted fund and that it is necessary to maintain in order to be able to not have a lapse in services and get the equipment necessary to do the work DCVAC does. There was also a Fund Balance Target sheet that was passed out and created by the County Treasurer.

Frank Beierlotzer stated that Wednesday April 23 the American Legion post everlasting in Genoa is reading all the names of those veterans that had passed in the last year. If you know of a veteran please get him the names and your participation would be appreciated.

Old Business

Doll House Progress – Renee McGuan explained that the tickets have been distributed to each of the veterans organizations and to turn the ticket stubs and money into DCVAC and they will keep it locked up.

New Business

Executive board report – Jim Cox went over that their meeting was about the by-laws and once they have gone through them they will present the proposed by-laws to the commission.

Dental Assistance – Steven Kreitzer explained about a dental assistance program that the office has come across. The program is for low income families that do not have the means to pay for the dental treatment that they are needing.

Adjourn

Motion by Steve Walz to adjourn the meeting and seconded by mike Boorsma with no discussion

Meeting closed at 8:01 PM

Respectfully Submitted - Steven Kreitzer - Secretary



DeKalb County Veterans Assistance Commission

Voting Monday, March 10, 2014

Veterans of Foreign Wars		Superintendents Report					
Post #1486 Sandwich	<i>D: Stefan Skopek</i>	Y					
	<i>A: Tod Latham</i>						
Post# 2287 DeKalb	<i>D: Travis Petrie</i>	Y					
	<i>A: Rick Cliffe</i>						
Post #5768 Sycamore	<i>D: Stephen Walz</i>	Y					
	<i>A: Steve Kreitzer</i>						
Post #8387 Genoa	<i>D:</i>						
	<i>A:</i>						
American Legion							
Post #66 DeKalb	<i>D:Randy Smith</i>						
	<i>A:Dan Gallagher</i>						
Post #99 Sycamore	<i>D:Tim Timmer</i>	Y					
	<i>A:Gene Ege</i>						
Post #181 Sandwich	<i>D: George Murphy</i>	Y					
	<i>A: Rick Felstead</i>						
Post #337 Genoa	<i>D: Rich Joslin</i>	Y					
	<i>A: Herb Holderman</i>						
Post #598 Hinckley	<i>D:</i>						
	<i>A:</i>						
Post #654 Waterman	<i>D:James Cox</i>	Y					
	<i>A: Robert Bend</i>						
Post # 772 Somonauk	<i>D:Roger Wiley</i>						
	<i>A:</i>						
Post #1010 Kingston	<i>D: Dan Gallagher</i>						
	<i>A:</i>						
40 et 8 Voiture 207	<i>D: Frank Beierlotzer</i>	Y					
	<i>A: Joe Newby</i>						
Marine Corps League							
Detachment #847 DeKalb County	<i>D: Stefan Kristan</i>						
	<i>A: Joe Chavez</i>						
AmVets Post #90 DeKalb	<i>D:Steve Marberry</i>						
	<i>A:Mike Boorsma</i>	Y					



**DEKALB COUNTY VETERANS ASSISTANCE COMMISSION
REPORT FOR THE MONTH OF FEBRUARY 2014
STATE OF THE BUDGET**



VA COUNSELING

	Quantity
Office	51
Outstation	0
Phone	13
VA Pension	5
VA Education	5
VA Healthcare	10
VA Compensation	14
VA Other	22

VA AWARDANCE

	Monthly	Retro	Total Amount
This Month	\$13,327.24	\$150,615.37	\$163,942.61
To Date	\$22,381.24	\$205,850.45	\$228,231.69

EXPENDITURES

Direct Assistance to Veteran (Itemized Below)	\$17,648.70
Vehicle Expenses (Itemized Below)	\$491.06
Salaries & Benefits	\$18,784.62
Training & Meetings	\$1,054.48
Office Expenses	\$2,080.76
Public Relations	\$2,334.98
Total	\$42,394.60

DIRECT ASSISTANCE TO VETERAN

	Number Assisted	Amount
Food	40	\$2,675.00
Shelter	33	\$10,300.00
Utilities	25	\$2,117.70
Other (2 CDL and \$325 Aldi)	2	\$2,325.00
Drivers Per Diem		\$231.00
Total	100	\$17,648.70

VEHICLE EXPENSES

	Quantity	Amount
Trips	16	
Transported	22	
Miles	2736	
Fuel (gallon)	152.90	
Fuel Cost		\$451.06
Maintenance (I-Pass \$40)		\$40.00
Total		\$491.06

SUMMARY

	Percentage of Budget	Amount
2014 BUDGET	100%	\$536,600.00
PREVIOUS EXPENDITURES	-7%	-\$36,288.85
EXPEDITURES	-8%	-\$42,394.60
BALANCE	85%	\$457,916.55

Restricted Fund Balance **\$421,743.46**

February 2014

<u>TOWNS</u>	<u>SHELTER</u>	<u>UTILITIES</u>	<u>FOOD</u>	<u>TRANSPORTATION</u>
<u>CORTLAND</u>	\$450.00 (1)	\$55.00 (1)	\$200.00 (2)	2
<u>DEKALB</u>	\$4900.00 (16)	\$1022.23 (14)	\$1400.00 (20)	13
<u>FAIRDALE</u>	0	0	0	0
<u>GENOA</u>	\$500.00 (2)	\$160.00 (2)	\$200.00 (4)	4
<u>HINCKLEY</u>	\$250.00 (1)	\$80.00 (1)	\$50.00 (1)	0
<u>KINGSTON</u>	\$450.00 (1)	0	\$100.00 (1)	0
<u>KIRKLAND</u>	\$250.00 (1)	\$80.00 (1)	\$50.00 (1)	0
<u>MALTA</u>	0	0	0	0
<u>SANDWICH</u>	\$900.00 (2)	\$275.00 (2)	\$200.00 (2)	0
<u>SHABBONA</u>	\$250.00 (1)	\$80.00 (1)	0	0
<u>SOMONAUK</u>	\$250.00 (1)	\$80.00 (1)	\$100.00 (2)	1
<u>SYCAMORE</u>	\$1850.00 (8)	\$285.47 (4)	\$375.00 (6)	7
<u>TOTALS</u>	\$10050.00	\$2117.70	\$2675.00	27

DRIVERS PER DIEM =\$308.00

2 CDL TRAINING= \$2000.00

TOTAL FOR THE MONTH OF FEBRUARY 2014 = \$17,150.70



DeKalb County Veterans Assistance
Commission
2500 N. Annie Glidden Rd., Suite A
DeKalb, IL 60115
815-756-8129 fax 815-217-0417

DENTAL HELP

ELIGIBILITY:

Dentists in Illinois have volunteered to provide comprehensive dental care at no charge to people of all ages who are permanently disabled, elderly (over 65) or medically fragile and lack adequate income to pay for needed dental care you may be eligible.

COST:

Qualifying individuals generally pay nothing, but occasionally, people in a position to pay for part of their care may be encouraged to do so, especially when laboratory work is necessary.

DENTAL BENEFITS:

If dental insurance and/or Medicaid cover any portion of your dental problems, you will be asked to exhaust this resource.

APPLICATION PROCESS:

Step One

Complete entire application. Page 4 of the application provides consent for the Program Coordinator to obtain and share information about you, and Page 5 of the application provides consent for your physician to release medical information. Please return the application and both consent forms by mail, fax, or online as directed. Keep this page for your records.

Step Two

When your application is received and you appear to be eligible for the agency, your application will be placed on a waitlist in the order it was received. If you are not eligible, a letter of denial will be sent to you. **Depending upon the area you live in, the wait will be several months or can be over a year. Please also be aware that we cannot return phone calls about where you are on the waiting list due to the volume of calls we receive and trying to help people through the program as quickly as possible.**

Step Three

When your application comes to the top of the waitlist, the agency will contact you to tentatively determine eligibility. If a volunteer dentist agrees to evaluate your oral health, you will be given the information to schedule a consultation. **Final acceptance** into the program will be made only **after** the consultation and when the specific treatment needs are established by a volunteer dentist.

We are sorry you are experiencing a dental problem and we hope the agency's program may be of some help.

Please Call 815-756-8129 or Stop In for more information and to see if your eligible.

03-10-2014

**VETERANS' ASSISTANCE COMMISSION
FUND BALANCE TARGET
as of December 31, 2013**

Actual Expenditures for 2013 (Unaudited): \$ 436,021

Calculation of Fund Balance Target

Purpose	Amount	% of Prior Year Exp.	Notes
Revenue Source Stability	\$ 40,000	9%	Approximately 1 month of reserves.
Expenditure Volatility	40,000	9%	Approximately 1 month of reserves.
Capital Outlay	35,000	8%	Approximately 1 month of reserves.
Vulnerability to Extreme Events	80,000	18%	Approximately 2 months of reserves.
Liquidity	220,000	50%	Approximately 6 months of reserves.
Contingencies	110,000	25%	Approximately 3 months of reserves.
	<u>\$ 525,000</u>	<u>120%</u>	

Fund Balance Target is 120% of Prior Year's Actual Expenditures.

Categories of Fund Balance Reserves

Revenue Source Stability:	Reserve for volatility in revenue sources such as unanticipated decreases in EAV that would reduce available property tax revenue due to maximum rate restrictions.
Expenditure Volatility:	Reserve for volatility in expenditures such as inflation, health care costs, pension costs, etc.
Capital Outlay:	Reserve for capital equipment, such as a vehicle, that is nearing the end of its useful life and may need to be replaced.
Vulnerability to Extreme Events:	Reserve for extreme events, such as natural disasters or reductions in Veterans' benefits, which will result in increased demand for direct assistance payments.
Liquidity:	Reserve for liquidity to avoid cash flow problems that could occur due to the majority of property taxes being collected between June and September while expenditures are being incurred equally, for the most part, on a monthly basis.
Contingencies:	Reserve for contingencies due to lean budgeting practices that limit the ability to adapt to potential changing circumstances and result in fund balance reserves being looked to as the source of contingency funding.