

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

August 3, 2010

Approved

Committee Members Present: Cynthia Luxton, John Rogalin

Staff Present: Mark Parrish, Kathy Ostidick

Other Persons Present: None

1. CALL TO ORDER

Ms. Luxton called the meeting to order at 8:35 a.m.

2. AGENDA

Mr. Rogalin moved to approve the agenda; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Rogalin moved to approve the minutes of the 7/13/10 meeting; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

Mr. Rogalin moved to approve the minutes of the 7/30/10 meeting; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

4. DIRECTOR'S REPORT

Mr. Parrish gave a report on the progress of the Ministerial Alliance and presented a draft letterhead that he would like to use when sending out correspondence from the Alliance. Ms. Luxton asked if there was already an alliance from the faith community. She had heard that there was already an existing one. Ms. Luxton was concerned as to the purpose of the group. Mr. Parrish said the purpose was to make sure people in congregations are aware of services and where to go. Ms. Luxton asked that if the group is going to be giving information on what is available, are there any other kinds of things happening in that group. Mr. Parrish answered that he did and that it is a constant way to keep our name in the community, of serving the community, and a constant way of providing the services to the community by information.

Mr. Rogalin thought it was a good idea and wondered how many churches would be participating. Mr. Parrish said he sent out letters, but only the 4 replied so far. Mr. Rogalin also wondered if the group was for information sharing, what was the letterhead for? Mr. Parrish replied that it was for the ministers to communicate among themselves.

Ms. Luxton's concern was that our office should not be facilitating everything that the ministers want to do. They should own their own meetings and group and that we have an appropriate role, possibly just to attend quarterly to give them mental health information. Ms. Luxton said it would be appropriate to find out if there is a group already, and that they advise us on how we would help their congregations. Mr. Rogalin said we do not want to be seen as leading the ministers; we could contribute to the ministers.

Ms. Luxton said that she could see the ministers being an advisory group for our office and the Executive Director could meet 2 or 3 times per year with them.

5. RETREAT FOLLOW-UP

Ms. Ostdick distributed the up-dated Strategic Plan with the mission, vision and value statements. Ms. Ostdick also presented a chart of the goals with progress columns for a quick view of the status of each.

Mr. Rogalin brought up the subject of an outcomes committee. Board members that volunteered for this committee are Jane Dargatz, Donna Schoenfeld, and Tom Kirts. Mr. Rogalin asked how this committee should be structured. Ms. Luxton suggested that the outcomes committee subject be put on the next board meeting agenda under New Business. At that time, the full board can talk about their mission. Mr. Rogalin stated that the board needs to be thinking about what we expect the outcomes for mental health services in the county to be; what are we expecting, what would we like to see, who should do what and when.

Mr. Rogalin also stated that the board needs to decide which of the strategic plan goals should be addressed first.

6. STRATEGIC PLANNING GOALS

Ms. Luxton said that at the retreat it was suggested that Mr. Mastroianni attend a board meeting in the near future to facilitate a discussion on board responsibilities.

A discussion took place regarding the requirement of agencies to attend a board meeting and give a short quality presentation. Ms. Luxton said the committee would work with Mr. Parrish to decide what they would like to have presented. Mr. Rogalin stated that it would be beneficial to board members to have background about each agency such as number of employees, direct service employees, how many people they serve, etc.

7. APPROVAL OF BOARD MEETING AGENDA

The Board Meeting Agenda was discussed, revised, and approved.

8. DATE OF NEXT MEETING: 9/14/10 at 8:30 a.m.

11. ADJOURNMENT

Mr. Rogalin moved to adjourn; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

The meeting was adjourned at 9:41 a.m.

Respectfully submitted,

Cynthia Luxton, President

Kathy Ostdick, Recording Secretary