

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD  
FINANCE COMMITTEE  
MINUTES OF MEETING  
January 12, 2010**

Approved

**Committee Members Present:** Cynthia Luxton, Thomas Kirts, John Rogalin

**Other Persons Present:** None

**Office staff:** Kathy Ostdick

**1. CALL TO ORDER**

Ms. Luxton called the meeting to order at 8:10 a.m.

**2. AGENDA**

*Mr. Rogalin moved to approve the amended agenda; seconded by Dr. Kirts. The motion passed on a voice vote.*

**3. MINUTES**

*Dr. Kirts moved to approve the minutes; seconded by Mr. Rogalin. The motion passed on a voice vote.*

**4. OFFICE REPORT**

Ms. Ostdick reported that she is getting a quote on a new large copier for the main office for future reference. A question had gone out to all ACMHAI members asking if anyone paid for missed appointments at agencies. For information purposes, Ms. Ostdick reported that no one paid for any missed appointments.

**5. GY11 APPLICATIONS**

The Committee discussed the GY11 grant application. Each form was carefully reviewed. Changes were made. Ms. Ostdick will have the packet ready by 1/15/10. Ms. Luxton said to make sure that information about the application is put in the newspaper and on our website. Ms. Luxton also stated that if the agency director's needed some clarification regarding the GY11 Application, the Finance Committee or several members would be able to attend the next Agency Director's meeting.

The entire packet will be presented to the Board for approval.

**6. STRATEGIC PLAN**

Tabled until February

**7. DATE OF NEXT FINANCE COMMITTEE MEETING: 2/8/10**

## **8. CLOSED SESSION**

**Mr. Rogalin moved to go into closed session at 9:05 a.m., seconded by Dr. Kirts. The motion passed on a voice vote.**

**Mr. Rogalin moved to return to open session at 9:25 a.m., seconded by Dr. Kirts. The motion passed on a voice vote.**

## **9. ADJOURNMENT**

The meeting was adjourned at 9:26 a.m.

Respectfully submitted,

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Cynthia Luxton, Chairperson

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Kathy Ostdick, Recording Secretary