

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD  
FINANCE COMMITTEE  
MINUTES OF MEETING  
March 1, 2010**

Approved

**Committee Members Present:** Cynthia Luxton, John Rogalin

**Other Persons Present:** None

**Office staff:** Kathy Ostdick

**1. CALL TO ORDER**

Ms. Luxton called the meeting to order at 7:40 a.m.

**2. AGENDA**

The agenda was approved by consensus.

**3. MINUTES**

*Ms. Luxton moved to approve the minutes; seconded by Mr. Rogalin. The motion passed on a voice vote.*

**4. OFFICE REPORT**

Nothing to report at this time.

**5. ACMHAI DUES**

The ACMHAI yearly dues invoice was discussed and will be paid in March.

**6. SAFE PASSAGE REQUEST FOR CLARIFICATION**

The committee reviewed the minutes of previous board meetings where the Safe Passage loan request had been discussed. Ms. Luxton will draft a response to the Safe Passage Board stating that the loan agreement is clear on repayment.

**7. BEN GORDON CENTER REQUEST**

The Ben Gordon Center submitted a letter of request for additional funding for Dr. Mahmood and the APNs to continue through the remainder of GY10. The committee discussed the issue and Ms. Luxton suggested that a better presentation is needed as to why the funds were not sufficient. Mr. Rogalin suggested that more information is needed and he will write up questions to be forwarded to Michael Flora. When answered, the Finance Committee will review again.

**8. GY11 APPLICATIONS**

Ms. Ostdick will prepare packets for the Finance Committee which includes the agency cover letter, the agency program review documents, and the new APR form. These packets will be distributed to the committee this week. Since the application submissions are larger than the dollars available, Ms. Luxton suggested that the strategic plan be reviewed as a refresher for allocation deliberations. A special Finance Committee meeting will be planned for allocation discussions.

Ms. Luxton suggested that if an agency that does not fully communicate their needs, they should come for a hearing. The Finance Committee will review the applications and if more information is needed, a hearing will be requested, to be done either by the full board or by the committee.

**9. STRATEGIC PLAN**

This was discussed in Executive Committee.

**10. DATE OF NEXT MEETING:** 4/5/10 at 8:00 a.m.

**11. ADJOURNMENT**

The meeting was adjourned at 8:30 a.m.

Respectfully submitted,

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John Rogalin, Chair

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Kathy Ostdick, Recording Secretary

