

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD  
EXECUTIVE COMMITTEE  
MINUTES OF MEETING**

**March 1, 2011**

**Approved**

**Committee Members Present:** Cynthia Luxton, John Rogalin, Ken Ritchie

**Staff Present:** Kathy Ostdick

**Other Persons Present:**

**1. CALL TO ORDER**

Ms. Luxton called the meeting to order at 8:50 a.m.

**2. AGENDA**

*Mr. Rogalin moved to approve the amended agenda; seconded by Rev. Ritchie. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Mr. Rogalin moved to approve the amended minutes; seconded by Rev. Ritchie. The motion passed unanimously on a voice vote.*

**4. OFFICE REPORT**

Nothing to report at this time.

**5. BOB KELLER - BUDGET TRAINING FOLLOW-UP**

Ms. Luxton said that we will be following up with the two agencies that are interested in further consultation with Bob Keller.

**6. CLAIMS REVIEW**

Ms. Luxton discussed that a deadline for turning in claims from the agencies needs to be set up.

*Rev. Ritchie moved to approve the agency claims for March 2011; seconded by Mr. Rogalin. The motion passed unanimously on a roll call vote.*

*Rev. Ritchie moved to approve the office claims for March 2011; seconded by Mr. Rogalin. The motion passed unanimously on a roll call vote.*

**7. STRATEGIC PLAN & COMMUNITY ASSESSMENT - IMPLEMENTATION**

Tabled.

## **8. BEHAVIORAL HEALTHCARE TASKFORCE FINAL REPORT**

The final report was discussed. Ms. Luxton returned a call from the Chronicle and reported to them that the report was just presented to the board and that the board needed time to review it and that a focused discussion will take place in the future. The next step was discussed in length. Rev. Ritchie suggested that the board let the taskforce know that the report has been received and ask them to request a time to meet to discuss the report.

Ms. Luxton volunteered to call Chuck Rose and then will send an email to the steering committee.

## **9. GURLER STREET APARTMENT ISSUE**

The recent death of someone living at the Gurler Street apartments was discussed. Gurler Street apartments are run by the DeKalb Housing Authority, funding comes from HUD, and the Ben Gordon Center is the agency addressing mental health criteria for the funding. The connection between these entities was discussed. Ms. Luxton said that it is her understanding that the only way someone can live at Gurler is if they are in treatment.

Ms. Luxton said she would write up her notes, ask for a program write-up from the Gordon Center, possibly meet with the Gurler Street oversight team, and follow-through with OIG to see if a report has been filed.

## **10. BOARD RESPONSIBILITY DOCUMENT FINAL REVIEW**

The committee reviewed the document so it can be voted on at the next board meeting.

## **11. APPROVAL OF BOARD MEETING AGENDA**

*Mr. Rogalin moved to approve the 3/14/11 Board meeting agenda; seconded by Rev. Ritchie. The motion passed unanimously on a voice vote.*

## **11. CLOSED SESSION**

*Mr. Rogalin moved to go into Closed Session at 10:06 a.m.; seconded by Rev. Ritchie. The motion passed unanimously on a voice vote.*

*Mr. Rogalin moved to return to Open Session at 10:25 a.m.; seconded by Rev. Ritchie. The motion passed unanimously on a voice vote.*

## **12. DATE OF NEXT MEETING: 4/5/11 at 8:30 a.m.**

## **13. ADJOURNMENT**

The meeting was adjourned at 10:26 a.m.

Respectfully submitted,

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Cynthia Luxton, President

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Kathy Ostdick, Recording Secretary