

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**EXECUTIVE COMMITTEE**

**CLOSED SESSION MINUTES**

September 26, 2011

*Approved 1/23/12 - OK to post – OK to destroy*

**Committee Members Present:** Cynthia Luxton, Ken Ritchie, Eileen Dubin

**Committee Members Absent:** None

**Staff Members Present:** Donna Moulton, Kathy Ostdick

**Other Persons Present:**

*Rev. Ritchie moved to go into closed session at 10:03 a.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.*

Three topics were discussed:

1. Executive Director's goals
2. Administrative Assistant annual evaluation
3. Agency complaints

*Rev. Ritchie moved to go into open session at 11:00 a.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.*

Respectfully submitted,

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Cynthia Luxton, Chair