

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**April 5, 2011**

Approved

**Committee Members Present:** John Rogalin, Cynthia Luxton, Thomas Kirts, Gary Lothson

**Other Persons Present:** None

**Office staff:** Kathy Ostdick

**1. CALL TO ORDER**

Mr. Rogalin called the meeting to order at 7:45 a.m.

**2. AGENDA APPROVAL**

*Mr. Lothson moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Mr. Lothson moved to approve the amended minutes; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

**4. OFFICE REPORT**

No office report given.

**5. BGC - HVAC FOLLOW-UP & REVIEW TIMELINE CHANGE**

The timeline date change was discussed. Ms. Ostdick reported that when the bids come in, she has a sign-in sheet and receipt. Also, Ms. Ostdick has prepared a spreadsheet to be filled in as bids arrive, for ease of board review of the bids. So far there are 16 bid inquiries with only 4 local. The committee decided to meet at 6:00 pm before the board meeting to discuss the bids.

**6. REVIEW OF GRANT APPLICATIONS**

Mr. Rogalin prepared a summary of where the requests stand and proposed his opinion of what should be granted. Ms. Luxton stated that she thought there was communication between board members, her included, that felt that the grant process should not be "business as usual". Letters will be sent to several agencies that the committee has determined a need to expanded on information as requested. The committee discussed each agency and program request individually. A preliminary dollar amount was discussed and will be brought forward to the full board for discussion at the next meeting.

**7. BOB KELLER - UPDATE**

Ms. Luxton reported that Mr. Keller is working with the two agencies that want his assistance, but does not have his proposal ready yet. He will keep in contact with Ms. Luxton.

**8. DRUG COURT RECOMMENDATION & FOLLOW-UP**

Dr. Stromborg sent a follow-up letter including the state statute giving the Drug Court the authority to collect the \$5 & \$10 fee. Ms. Luxton asked Mr. Rogalin about a recommendation and follow-up for the drug court. Mr. Rogalin responded that he knew we had discussed changing how we fund them and thought we could discuss this during the grant application review. Ms. Luxton suggested that we contact the drug court after we decide on the funding process.

**9. DATE OF NEXT MEETING: 5/3/11 AT 7:30 A.M.**

**10. ADJOURNMENT**

The meeting was adjourned at 8:45 a.m.

Respectfully submitted,

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John Rogalin, Chair

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Kathy Ostdick, Recording Secretary