

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

August 2, 2011

Approved

Committee Members Present: Cynthia Luxton, Thomas Kirts, Gary Lothson

Other Persons Present: None

Office staff: Kathy Ostdick

1. CALL TO ORDER

Dr. Kirts called the meeting to order at 7:48 a.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Lothson moved to approve the minutes; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Besides the attached office report, Ms. Ostdick added that she received an email from the county IMO department stating that they have an opportunity to purchase new laptops at a very reasonable price through Dell. After discussion, the committee recommended the purchase of a laptop.

Mr. Lothson moved to purchase the laptop recommended by the county IMO department; seconded by Ms. Luxton. The motion passed unanimously on a roll call vote.

5. BRADEN PROPOSAL

The committee discussed the latest Braden Counseling proposal in depth in regards to the Mental Health Board goals and strategic plan. After this discussion, the committee recommended not to fund this request. Ms. Luxton volunteered to call Dr. Braden with the results.

Ms. Luxton moved to deny the Braden Counseling request from July 15, 2011; seconded by Dr. Kirts. The motion passed unanimously on a roll call vote.

6. BOB KELLER - UPDATE

Ms. Luxton discussed Bob Keller's progress with providing consultation to DeKalb County Youth Service Bureau and Adventure Works. His work with these two agencies is almost complete and the board will be receiving his report shortly. Ms. Luxton said she would like to move forward with a follow-up training day by Mr. Keller for all agencies and individual consultation for any other agencies interested.

Also discussed were the recommendations for the office made by Mr. Keller. Mr. Lothson and Dr. Kirts both expressed interest in becoming more familiar with the spreadsheet presented by Mr. Keller before presenting it to agencies. Several CMHB members mentioned that the spreadsheet seemed confusing at first glance. Ms. Luxton suggested that when the new Director is on board these recommendations can be moved forward as soon as possible.

7. BEN GORDON CENTER APPEAL - UPDATE

Ms. Luxton reported that she had sent a letter requesting more information to the Ben Gordon Center in reply to their letter requesting an appeal. So far there has been no follow-up contact from BGC.

8. BEN GORDON CENTER – MEETING WITH BGC BOARD MEMBER UPDATE

This meeting was discussed at the retreat and will be tabled.

9. BEN GORDON CENTER PRESENTATION - RECOMENDATIONS

Ms. Luxton reported that the board is waiting for more information which has been requested of BGC before moving forward with recommendations.

10. COUNTY BUDGET

Ms. Luxton started a discussion of the levy dollar amount for 2012 stating that the Mental Health Board has not received an increase in three years. After discussion, the committee came to the consensus to move forward with a letter to the county requesting a 5% increase in the levy dollar amount over last year. Ms. Luxton and Ms. Ostdick will prepare a letter to Gary Hanson.

11. DATE OF NEXT MEETING: 9/6/11 at 7:30 a.m.

10. ADJOURNMENT

The meeting was adjourned at 8:39 a.m.

Respectfully submitted,

Thomas Kirts, Committee Member

Kathy Ostdick, Recording Secretary