

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**March 1, 2011**

Approved

**Committee Members Present:** John Rogalin, Cynthia Luxton, Thomas Kirts, Gary Lothson

**Other Persons Present:** None

**Office staff:** Kathy Ostdick

**1. CALL TO ORDER**

Mr. Rogalin called the meeting to order at 7:46 a.m.

**2. AGENDA APPROVAL**

*Mr. Lothson moved to approve the amended agenda; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Mr. Lothson moved to approve the minutes; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.*

**4. OFFICE REPORT**

No office report given.

**5. BGC - HVAC REPORT**

Mr. Rogalin said that it looks like the HVAC roof top units are in need of replacing in the very near future and suggested that we start the bid process. Mr. Rogalin said he will work with Ms. Ostdick to start the process.

**6. REVIEW OF GRANT APPLICATIONS**

The spreadsheet was reviewed. Ms. Ostdick reviewed the multi-agency grant amounts and discussed the Medication grant. Ms. Ostdick brought up the topic of psych evaluation fees that are paid for by the Drug Court. Ms. Luxton added that the board needs to look at that program and possibly add criteria to the Drug Court grant. The committee decided that six agencies would need to come to a hearing; Family Service Agency, Elder Care Services, RAMP, Hope Haven, Braden Counseling, and Adventure Works. Ms. Ostdick will contact them and set up appointments. The hearing will be 3/28/11 in the evening.

**7. BOB KELLER - BUDGET TRAINING FOLLOW-UP**

Adventure Works and the DeKalb County Youth Service Bureau are interested in additional consultation from Bob Keller. Ms. Luxton will follow-up with Mr. Keller.

**8. EPILEPSY FOUNDATION RECOMMENDATION & FOLLOW-UP**

Ms. Luxton volunteered to develop a template for the follow-up letter to agencies.

**9. DRUG COURT PRESENTATION AND REVIEW**

Mr. Rogalin said he was impressed with the Drug Court presentation from Dr. Stromborg. He did ask if we were going to get a full Drug Court budget. A short discussion about the ability of the Drug Court and Sheriff’s Department, as County offices, to have access to additional tax dollars took place. Mr. Rogalin suggested that after Ms. Luxton develops a template, the follow-up letter to Drug Court be written. Ms. Ostdick will inquire about the purpose and use of the \$5 and \$10 Drug Court fee and if there is a state statute governing those fees.

**10. TAX LEVY FOLLOW-UP**

Ms. Luxton suggested that this item stay on the agenda. Mr. Rogalin asked Ms. Ostdick to remind the board in May or June that they would like to meet with Gary Hanson to discuss the tax levy.

**11. DATE OF NEXT MEETING: 4/5/11 AT 7:30 A.M.**

**12. ADJOURNMENT**

The meeting was adjourned at 8:45 a.m.

Respectfully submitted,

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John Rogalin, Chair

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Kathy Ostdick, Recording Secretary