

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
FINANCE COMMITTEE
MINUTES OF MEETING
May 3, 2011

Approved

Committee Members Present: John Rogalin, Cynthia Luxton, Thomas Kirts

Other Persons Present: None

Office staff: Kathy Ostdick

1. CALL TO ORDER

Mr. Rogalin called the meeting to order at 7:38 a.m.

2. AGENDA APPROVAL

Dr. Kirts moved to approve the agenda; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

3. MINUTES

Dr. Kirts moved to approve the amended minutes; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Ostdick reported that the CACDC received a \$1,500 grant from the Community Foundation. They are planning to purchase a new computer and a new 4-drawer file cabinet.

5. BGC - HVAC

Ms. Ostdick reported that DeKalb Mechanical was informed that they received the Ben Gordon Center HVAC project. Ms. Ostdick faxed our tax exempt information to them and asked Aaron from DeKalb Mechanical to let our office know when the work will be done. He did ask for a partial payment of \$23,000 for parts and this claim will be submitted following completion of project. Mr. Rogalin suggested that everything seemed to be moving along smoothly.

6. REVIEW OF GRANT APPLICATIONS

Previously, the committee requested several agencies to submit additional information. This new information was reviewed.

The committee reviewed the request spreadsheet which will be recommended to the full board.

7. BOB KELLER - UPDATE

Ms. Luxton reported that she has been in contact with Mr. Keller. He has set up appointments with the two agencies that have requested consultations. Mr. Keller is reviewing our grant applications.

8. DRUG COURT RECOMMENDATION & FOLLOW-UP

The Drug Court presentation was discussed. Dr. Stromborg gave a very nice complete report. Ms. Luxton stated that the presentation showed a real need for funding.

9. SHERIFF’S DEPARTMENT RECOMMENDATION & FOLLOW-UP

The Sheriff’s Department presentation was discussed. Lt. Klein gave a thorough and complete report on jail services. Ms. Luxton stated that the presentation showed a real need for funding.

10. INDIVIDUAL CARE GRANT REVISION

Mr. Rogalin discussed his recommendations for application changes. Ms. Luxton requested that the original criteria and contract for this program be reviewed along with Mr. Rogalin’s recommendations. This will be discussed at the next Finance Committee meeting.

11. NEXT MEETING DATE CHANGE

All committee and board meeting dates through July were discussed and several changes were suggested. The board meeting date changes will be discussed at the next board meeting.

9. DATE OF NEXT MEETING: 6/16/11 at 7:30 a.m.

10. ADJOURNMENT

The meeting was adjourned at 8:48 a.m.

Respectfully submitted,

John Rogalin, Chair

Kathy Ostdick, Recording Secretary