Committee Members Present: Cynthia Luxton, Eileen Dubin, Jane Dargatz

Committee Members Absent: None

Staff Members Present:

Other Persons Present: Bob Keller, Consultant

Ms. Dargatz moved to go into closed session at 10:49 a.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Two topics were discussed:

1. An overview of the process for review of candidate applications for the Executive Director position was provided by Bob Keller. Mr. Keller provided a summary of the candidate review by individual members of the Board.

2. Candidates were reviewed and discussed by the Committee. The Committee agreed on fifteen finalists for a second level review to include a written survey.

Ms. Dargatz moved to go into open session at 1:16 p.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Respectfully submitted,

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Cynthia Luxton, Chair