

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**FINANCE COMMITTEE**  
**MINUTES OF MEETING**  
**November 26, 2012**

Approved

**Committee Members Present:** Gary Lothson, Dr. Kirts, Cindy Luxton

**Other Persons Present:** None

**Office staff:** Donna Moulton, Kathy Ostdick

**1. CALL TO ORDER**

Dr. Kirts called the meeting to order at 7:37 a.m.

**2. AGENDA APPROVAL**

*Mr. Lothson moved to approve the amended agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Mr. Lothson moved to approve the amended minutes; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

**4. OFFICE REPORT**

Ms. Moulton reported that she attended the County Board meeting on 11/21/12 and that the budget was passed and Gary Hanson was approved for County Administrator.

The RFP result letters and contracts have been delivered and most have been signed and returned.

Ms. Moulton has set a meeting for 12/5/12 with Family Service Agency, Youth Service Bureau, and Ben Gordon Center to discuss the YESS project in DeKalb.

Ms. Moulton discussed an ICG request that will be coming in to the office soon.

Ms. Moulton has been in contact with the Proviso 708 Board to find information on navigating the Medicare application process for an agency.

Ms. Moulton shared and reviewed the spreadsheets for the fee-for-service agencies.

## **5. BEN GORDON CENTER REQUEST**

The Committee discussed the two requests from the Ben Gordon Center; one for approval of the community room remodel and one for funding for the remodel.

*Mr. Lothson moved to recommend to the full board to approve the remodel construction of the community room and to deny the request for funding for the remodel; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

## **6. COMPLIANCE AUDITS**

Ms. Moulton presented a revised draft of the compliance audit which included an environmental checklist. The committee suggested that the document be shared with the full board in January.

**7. DATE OF NEXT MEETING:** 1/7/13 at 4:30 P.M.

## **8. ADJOURNMENT**

The meeting was adjourned at 8:10 a.m.

Respectfully submitted,

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Dr. Thomas Kirts, Committee Member

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Kathy Ostdick, Recording Secretary