

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
FINANCE COMMITTEE
MINUTES OF MEETING
July 24, 2012

Approved

Committee Members Present: Ken Ritchie, Gary Lothson, Dr. Kirts, Cindy Luxton

Other Persons Present: None

Office staff: Donna Moulton, Kathy Ostdick

1. CALL TO ORDER

Rev. Ritchie called the meeting to order at 7:35 a.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Lothson moved to approve the minutes as amended; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Moulton reported that she has spent the last month working with agencies on their GY13 APR forms and outcomes. Ms. Moulton went to the annual ACMHAI Conference. There was information provided about audits that will be helpful.

Ms. Moulton reported that she attended a “Rebalancing” meeting in Rockford regarding the closing of Singer. Most providers attending support the regional triage center which includes 16 beds and will be located in Rockford. The Ben Gordon Center is discussing a local 6 bed unit located in our county. The DMH representative reported that 70-75% of DeKalb County patients admitted to Singer have lower level needs and had stays less than 10 days and more intensive outpatient care may be needed.

5. ELDER CARE SERVICES – 3-YEAR REVIEW AND RECOMMENDATIONS

The committee discussed the Elder Care Services recommendations.

Dr. Kirts moved to approve to move the amended Elder Care Services recommendations to the full board; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.

6. SAFE PASSAGE – 3-YEAR REVIEW AND RECOMMENDATIONS

The committee discussed the Safe Passage recommendations.

Dr. Kirts moved to approve to move the amended Safe Passage recommendations to the full board; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.

7. FAMILY SERVICE AGENCY – 3-YEAR REVIEW AND RECOMMENDATIONS

The committee discussed the Family Service Agency recommendations.

Dr. Kirts moved to approve to move the amended Family Service Agency recommendations to the full board; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.

8. AGENCY 3-YEAR REVIEW SCHEDULE

Adventure Works, Children's Home + Aid, DeKalb County Youth Service Bureau, Hope Haven, and Open Door are the agencies that will be scheduled for GY13 presentations. Ms. Moulton will send letters to the agencies with their scheduled dates.

9. AGENCY REQUEST

A request from Hope Haven to transfer funds from one program to another was discussed.

Dr. Kirts moved to transfer funds as requested by Hope Haven; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.

A request from the Ben Gordon Center to approve and fund renovations the building community room was received. It was noted that this was discussed in the past and that a letter was sent to Mr. Flora asking him to schedule a meeting with the board to discuss the issue. Ms. Moulton will send another letter requesting that Mr. Flora schedule to come to a board meeting to discuss the issue and also include the previous letter.

10. FY2013 DCCMHB LEVY REQUEST

The 2012 levy request was discussed. Several scenarios were presented. The committee chose to ask for a 5% increase over the current year.

Dr. Kirts moved to recommend a 5% increase to the full board; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.

11. DATE OF OCTOBER FINANCE COMMITTEE MEETING

The October committee meeting scheduled for 10/2/12 will be moved to 10/9/12.

12. DATE OF NEXT MEETING: 9/5/12

13. ADJOURNMENT

The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Rev. Ritchie, Chair

Kathy Ostdick, Recording Secretary