

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**FINANCE COMMITTEE**  
**MINUTES OF MEETING**  
**June 14, 2012**

Approved

**Committee Members Present:** Ken Ritchie, Gary Lothson, Dr. Kirts, Cindy Luxton

**Other Persons Present:** None

**Office staff:** Donna Moulton, Kathy Ostdick

**1. CALL TO ORDER**

Rev. Ritchie called the meeting to order at 7:2 a.m.

**2. AGENDA APPROVAL**

*Mr. Lothson moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Mr. Lothson moved to approve the minutes; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

**4. OFFICE REPORT**

Ms. Moulton reported that she is working with each funded agency to finalize their outcomes for GY13. All of the agencies have been informed of their GY13 allocation. Ms. Moulton met with Dave Miller, Family Service Agency, regarding his allocation and discussed his concerns.

Ms. Moulton will be going to the ACMHAI quarterly meeting in Aurora in June. Ms. Luxton asked if the agenda could be provided to the full board. Ms. Moulton said that site visits will be discussed at the meeting.

**5. REVIEW AND APPROVE FEE-FOR-SERVICE RATES**

Ms. Moulton presented a list of the fee-for-service rates that have been requested by agencies in their GY13 grant applications. Ms. Moulton said that her suggestions were listed and reflected rates that would be consistent across agencies. The committee discussed each fee in depth.

*Dr. Kirts moved to accept the fee-for-service recommendations as presented and amended; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.*

**6. REVIEW CONTRACTS**

The Committee reviewed the Grant contract and agreed with the small changes that were presented by Ms. Moulton. The Committee reviewed the Fee-for-Service contract and suggested several changes.

Ms. Moulton told the committee that she is gathering contracts from other 708 Boards to compare language for review of our contract for next year.

*Mr. Lothson moved to approve the amended contracts; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

**7. ELDER CARE SERVICES – 3-YR REVIEW – REVIEW AND RECOMMENDATIONS**

Postponed until next meeting.

**8. SAFE PASSAGE – 3-YR REVIEW – REVIEW AND RECOMMENDATIONS**

Postponed until next meeting.

**9. FAMILY SERVICE AGENCY – 3-YR REVIEW – REVIEW AND RECOMMENDATIONS**

Postponed until next meeting.

**10. DISCUSS COUNTY BUDGET TIMELINE**

Ms. Moulton discussed the timeline for the CMHB budget for 2013 to be submitted to the County.

**11. DATE OF NEXT MEETING: 7/24/12**

**11. ADJOURNMENT**

The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

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Rev. Ritchie, Chair

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Kathy Ostdick, Recording Secretary