

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

March 6, 2012

Approved

Committee Members Present: Ken Ritchie, Gary Lothson, Cindy Luxton

Other Persons Present: None

Office staff: Donna Moulton, Kathy Ostdick

1. CALL TO ORDER

Rev. Ritchie called the meeting to order at 7:35 a.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Rev. Ritchie. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Lothson moved to approve the minutes; seconded by Rev. Ritchie. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Moulton reported that she attended the ACMHAI Legislative meeting in Bloomington on 2/23/12. The ACMHAI Legislative Conference and Quarterly meeting will be April 18th. Ms. Moulton and Ms. Ostdick met with Lt. Klein regarding the Sheriff's Office grant application. Lt. Klein invited Ms. Moulton and Ms. Ostdick to tour the jail. Ms. Moulton is meeting with the Epilepsy Foundation later today. Ms. Moulton also attended a meeting with the Youth Outlook and the Youth Service Providers.

The office has received the GY13 grant applications which will be discussed later in this meeting and has been requesting additional information as needed. Ms. Moulton is gathering information on standardizing agency fees and has requested recommendations for a strategic planning facilitator from several sources.

Ms. Moulton and Ms. Ostdick are starting to prepare the Annual Report and will be working on Ms. Ostdick's goals.

5. FAMILY SERVICE AGENCY REQUEST

The Family Service Agency has requested additional funding for their General Counseling Scholarship program. Ms. Luxton said that she has a concern about the lack of standard agency fees. Ms. Luxton requested that the office verify that FSA complies with the client financial guidelines of the program. Ms. Moulton was also asked to discuss lowering the standard fee for this program and adding a limit on the number of sessions. Ms. Luxton recommended funding the clients currently in treatment and Ms. Moulton will follow-up on additional information from FSA.

6. REVIEW GY13 GRANT APPLICATIONS

Ms. Moulton reported that she met twice with the Ben Gordon Center, once with Mr. Flora and the second time with Mr. Flora and Mr. Strachen, to discuss programs and finances. Ms. Moulton asked BGC for a clear breakdown of payer sources for the first half of GY12. This document was distributed and Ms. Moulton pointed out the high number of no-shows for the six month period. The committee asked Ms. Moulton to follow-up on the rationale for this number. The committee reviewed the grant requests. The next step in the grant process will be to discuss each agency and their requests on a more in-depth basis.

7. ELDER CARE SERVICES – 3-YR REVIEW – REVIEW AND RECOMMENDATIONS

The committee reviewed the Elder Care presentation notes.

8. GRANT REVIEW CALENDAR – REVIEW AND UPDATE

The dates were reviewed.

9. CACDC ISSUES

The committee discussed the CACDC officers and funding.

10. DATE OF NEXT MEETING: 4/3/12 at 7:30 a.m.

11. ADJOURNMENT

The meeting was adjourned at 8:58 a.m.

Respectfully submitted,

Rev. Ritchie, Chair

Kathy Ostdick, Recording Secretary