

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

May 10, 2012

Approved

Committee Members Present: Ken Ritchie, Gary Lothson, Dr. Kirts, Cindy Luxton

Other Persons Present: None

Office staff: Donna Moulton, Kathy Ostdick

1. CALL TO ORDER

Rev. Ritchie called the meeting to order at 7:33 a.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Lothson moved to approve the minutes; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Moulton reported that she has been trying to meet with Elder Care Services, but has not been able to coordinate a time. There are several items that she would like to discuss before she presents the draft letter for follow-up to the Elder Care Services presentation. Ms. Moulton intends to present follow-up letters to this committee at their next meeting for Elder Care, Safe Passage, and Family Service Agency.

Ms. Moulton reported that she spoke to several people at the last ACMHAI meeting who shared their monitoring tools for agency site reviews. The office will be reviewing these suggestions and developing a tool that will work well in our county.

Kathy Hicks is the new Director of Children's Home + Aid. Ms. Moulton will be meeting with her in the near future. Ms. Hicks was the Prevention Coordinator at Ben Gordon Center previously to Children's Home + Aid.

Ms. Moulton has a meeting set-up with Dave Baker of Open Door and Bob Shipman of Opportunity House after the Agency Director's meeting to discuss outcomes.

Regarding the Drug Court situation, Ms. Moulton said she did not have an update at this time. Ms. Moulton will get an update after that meeting.

Ms. Moulton asked Ms. Ostdick to give the committee an update on the CACDC. Ms. Ostdick reported that the CACDC took the month of April off and met again on 5/3/12. Ms. Ostdick said that she mentioned to the officers that for the upcoming grant year the CMHB may request that any consumers requesting awards would need a referral first from a mental health professional. There is some concern that some consumers are falling through the cracks and this would address that issue. The officers of the CACDC felt that this would be a good idea.

5. REVIEW OF INDIVIDUAL CARE GRANT PROCESS AND RECENT REQUEST

A request from the Ben Gordon Center was discussed. This committee came to the consensus that this request is appropriate.

Mr. Lothson moved to approve the Ben Gordon Center request for client # 17960, up to \$1,635 out of the GY12 Individual Care Grant; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

6. FINAL REVIEW OF GY13 GRANT APPLICATIONS

GY13 grant application dollars and the suggestions from the last board meeting were discussed.

Dr. Kirts moved to accept the grant recommendations presented and to move the recommendations forward to the full board at the 5/21/12 meeting; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.

7. ELDER CARE SERVICES – 3-YR REVIEW – REVIEW AND RECOMMENDATIONS

Ms. Moulton said that she has been working on the recommendations and will present the letter to the Finance Committee at their next meeting.

8. SAFE PASSAGE – 3-YR REVIEW – REVIEW AND RECOMMENDATIONS

Ms. Moulton said that she has been working on the recommendations and will present the letter to the Finance Committee at their next meeting.

9. FAMILY SERVICE AGENCY – 3-YR REVIEW – REVIEW AND RECOMMENDATIONS

Ms. Moulton said that she has been working on the recommendations and will present the letter to the Finance Committee at their next meeting.

10. DATE OF NEXT MEETING: Tentatively 6/14/12 at 7:30 a.m.

11. ADJOURNMENT

The meeting was adjourned at 8:30 a.m.

Respectfully submitted,

Rev. Ritchie, Chair

Kathy Ostdick, Recording Secretary