

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
FINANCE COMMITTEE
MINUTES OF MEETING
November 6, 2012

Approved

Committee Members Present: Gary Lothson, Dr. Kirts, Cindy Luxton

Other Persons Present: None

Office staff: Donna Moulton, Kathy Ostdick

1. CALL TO ORDER

Dr. Kirts called the meeting to order at 7:35 a.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Lothson moved to approve the minutes; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Moulton reported that she will be attending the Health Department I-Plan meeting on Tuesday, November 6th and was requested to give an update about mental health in DeKalb County.

Ms. Moulton and Ms. Luxton met with Mr. Wessels to share policies and procedures of the Mental Health Board.

Ms. Moulton provided information to agencies about the RFP and is currently working on an amendment for the Medication Grant contract.

Ms. Moulton shared and reviewed the spreadsheets for the fee-for-service agencies.

5. FUNDING REQUEST

The Ben Gordon Center request for approval to remodel the building community room and for funding for that remodel was discussed. Ms. Moulton shared answers to several questions that she asked Mr. Flora following the BGC presentation at the Board meeting. After discussion, the committee recommended that Ms. Luxton and Ms. Moulton meet with the Gordon Center to gather more information.

6. MEDICATION POLICY

Ms. Moulton presented a draft of changes to the Medication grant contract amendment. Ms. Luxton said that it is important to highlight several aspects of the grant, that it is intended to be for emergency funding for medications and that a medical professional should be the one calling the office for authorization.

Ms. Luxton discussed Dr. Foroutan and her Buprenorphine program. Payment for the drug has grown beyond the scope of the Mental Health Board and should be on a one-time emergency basis. The committee recommended that Ms. Moulton send Dr. Foroutan a letter stating that the Mental Health Board has reviewed the medication funding and will not cover any new Buprinorphine clients as of the date of the letter and will discontinue payment for current clients as of 1/31/12 except on a true emergency basis.

7. COMPLIANCE AUDITS

Ms. Moulton shared a draft of items that are recommended to be reviewed at compliance audits. Ms. Luxton suggested that this be put on hold until January and be discussed along with the 3-year review procedure.

8. MID-YEAR RFP

Each submitted RFP request was discussed. Recommendations were developed and will be put forth to the full Board.

Dr. Kirts moved to recommend to move the Finance Committee RFP recommendations for both service and capital for a total of \$77,557 to the full Board; seconded by Mr. Lothson. The motion passed unanimously on a roll call vote.

9. GY14 APPLICATIONS

Ms. Moulton reviewed the GY14 grant application. The committee made several small changes and recommended to move the application to the full board for approval.

10. DATE OF NEXT MEETING: 11/26/12

11. ADJOURNMENT

The meeting was adjourned at 8:32 a.m.

Respectfully submitted,

Dr. Thomas Kirts, Committee Member

Kathy Ostdick, Recording Secretary