

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
FINANCE COMMITTEE
MINUTES OF MEETING
October 9, 2012

DRAFT

Committee Members Present: Ken Ritchie, Gary Lothson, Dr. Kirts, Cindy Luxton

Other Persons Present: None

Office staff: Donna Moulton, Kathy Ostdick

1. CALL TO ORDER

Rev. Ritchie called the meeting to order at 7:35 a.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

3. MINUTES

Dr. Kirts moved to approve the minutes; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Moulton reviewed the Ben Gordon Center and Family Service Agency fee-for-service billing.

Ms. Moulton reported that Dani Maculan, Executive Director of Elder Care Service, will be leaving her position and Dr. Greg Tierney has turned in his resignation to the Ben Gordon Center.

5. PSYCHOLOGICAL TESTING REIMBURSEMENT FEE STRUCTURE

The Ben Gordon Center had requested an hourly rate for this service in their GY13 grant application and the CMHB had granted payment on a per test basis. After discussion, it was agreed to pay this service on an hourly rate and to change the attachments to the contract.

Dr. Kirts moved to change the GY13 contract to read that the rate for Psychological Testing will be \$140-\$160 per hour; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.

6. BEN GORDON CENTER ICG EXTENSION REQUEST

Ms. Moulton discussed a request for an extension of an Individual Care Grant given to the Ben Gordon Center in the later part of GY12. BGC has requested additional sessions for the same client per referral from the outside agency. After discussion, it was decided to grant the requested extension with the intent that this will be the last extension.

Mr. Lothson moved to extend the Individual Care Grant for patient #17962 one more time only; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

7. TAX LEVY

Ms. Moulton stated that there was nothing new to report on the tax levy issue, that everything was moving along as planned.

8. RFP FOR SERVICE AND CAPITAL

Ms. Luxton discussed administering a Request for Proposal for both capital and services to the agencies. The committee discussed available funding and the RFP process.

Mr. Lothson moved to recommend the RFP proposal for mid-year funding to the full board; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

Also discussed was a request from the Penguin Project for an additional \$307 above their grant amount.

Mr. Lothson moved to grant the Penguin Project an additional \$307 for GY13; seconded by Dr. Kirts. The motion passed unanimously on a roll call vote.

9. DATE OF NEXT MEETING: 11/6/12

The committee discussed the next scheduled meeting date of 10/30/12 and agreed to change it to 11/6/12.

8. ADJOURNMENT

The meeting was adjourned at 8:15 a.m.

Respectfully submitted,

Dr. Thomas Kirts, Committee Member

Kathy Ostdick, Recording Secretary