

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**OUTCOMES COMMITTEE**  
**MINUTES OF MEETING**  
**May 24, 2012**

Approved

**Committee Members Present:** Thomas Kirts, Donna Schoenfeld, Jane Dargatz, Cindy Luxton

**Other Persons Present:**

**Office staff:** Donna Moulton, Kathy Ostdick

**1. CALL TO ORDER**

Dr. Kirts called the meeting to order at 5:35 p.m.

**2. AGENDA APPROVAL**

*Ms. Dargatz moved to approve the agenda; seconded by Ms. Schoenfeld. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Ms. Schoenfeld moved to approve the minutes; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.*

**4. DISCUSS GY12 3rd QUARTER OUTCOMES**

Ms. Moulton reported that all the agencies submitted their quarterly paperwork on time. Ms. Moulton reviewed the outcomes and submitted a summary of each agency. The committee reviewed each agency, comparing the outcomes report and the monthly statistical report from each quarter.

Ms. Moulton noted that agencies are submitting more narratives with the report. Ms. Dargatz asked if the committee thought there would be merit in having a cohesive rating system, such as exceeded, met, partially met, unmet. Ms. Moulton said that one thing she has done was to take the APR report from one agency that the committee has praised, and developed an example or sample for other agencies as to how the goals and reporting out of those goals should look.

Ms. Dargatz pointed out that this outcomes procedure should be helping the agencies to better themselves. Ms. Luxton pointed out that some agencies are really making an attempt to develop a tool to report outcomes and use the tool to improve programs at the agency.

**5. DISCUSS PROPOSED GY13 OUTCOMES**

GY13 outcomes were discussed along with GY12 outcomes above.

**6. DATE OF NEXT MEETING: 9/13 or 9/20?**

**7. ADJOURNMENT**

The meeting was adjourned at 6:55 P.M.

Respectfully submitted,

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Thomas Kirts, Chair

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Kathy Ostdick, Recording Secretary