

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

December 2, 2013

Approved

Committee Members Present: Cindy Luxton, Jane Dargatz, Eileen Dubin

Staff Present: Sandra Belman, Kathy Ostdick

Other Persons Present:

1. CALL TO ORDER

Ms. Luxton called the meeting to order at 5:55 p.m.

2. AGENDA

Ms. Dargatz moved to approve the amended agenda; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

3. MINUTES

Ms. Dargatz moved to approve the minutes of the 11/4/13 meeting; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

4. DIRECTOR'S REPORT

Ms. Belman presented the Director's Report. Included in the report is a web address for a C-SPAN program discussing federal regulations for mental health insurance parity. Also included is the passage of the county budget, and letters to agencies regarding the status of their RFP application that went out on 11/20/13. Ms. Belman discussed the meetings and events that she attended, a Board Officer transition meeting with Ms. Luxton and Ms. Dargatz, and the holiday times that the office will be closed.

5. CLAIMS REVIEW

Ms. Dubin moved to approve the agency claims in the amount of \$267,369.37; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

Ms. Dubin moved to approve the office claims in the amount of \$645.51; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

6. BOARD MEMBER OPEN SEAT

Ms. Luxton reported that options for filling the vacancy are being explored for candidates for the open board seat. Ms. Belman received one email of interest in the Board seat which will be forwarded to the Board for input. No further update provided at this time.

7. CMHB LOGO

CMHB logo will be tabled until after the first of the New Year.

8. STRATEGIC PLAN

Ms. Luxton reported that the Board agreed that the office should look into the assessment issue. Ms. Belman reported that she will be reviewing the Health Department I-Plan. Ms. Luxton suggested that Ms. Belman contact Joel Cowen after reading the I-Plan.

9. BOARD OFFICER CHANGE

The process of Board officer changes was discussed.

10. 2014 BUDGET

Revising the approved 2014 budget was discussed in Finance Committee.

11. CLOSED SESSION

Ms. Dargatz moved to go into Closed Session at 6:35 p.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Ms. Dubin moved to return to Open Session at 7:14 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

12. APPROVAL OF BOARD MEETING AGENDA

The Board meeting agenda was discussed and amended.

13. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 1/6/14

14. ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Cynthia Luxton, President

Kathy Ostdick, Recording Secretary