

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

February 4, 2013

Approved

Committee Members Present: Cynthia Luxton, Jane Dargatz, Eileen Dubin

Staff Present: Donna Moulton, Kathy Ostlick

Other Persons Present: None

1. CALL TO ORDER

Ms. Luxton called the meeting to order at 5:30 p.m.

2. AGENDA

Ms. Dubin moved to approve the agenda; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

9. CLOSED SESSION (Moved up from below)

Ms. Dargatz moved to go into Closed Session at 5:35 p.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Ms. Dubin moved to go back into Open Session at 6:20 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voiced vote.

3. MINUTES

Ms. Dubin moved to approve the minutes of the 1/7/13 meeting; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

Ms. Dargatz moved to approve the minutes of the 1/21/13 meeting; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Moulton reported that an Agency Directors meeting was held last week. Linda Moser, Safe Passage Executive Director, announced that she will be retiring. Tara Culotta, the new Elder Care Executive Director, attended.

Ms. Moulton reported that several agencies may be asking for GY13 allocation line item changes. The office is in the process of setting up a tour of the Living Room Project through Ben Gordon Center.

5. CLAIMS REVIEW

Ms. Dubin moved to approve the agency claims in the amount of \$140,999.36; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

Ms. Dubin moved to approve the office claims in the amount of \$151.30; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

6. BOARD MEMBERSHIP

Ms. Luxton reported that she has spoken to Richard Schluter, our new Board Member, and has set up an appointment for orientation on Monday 2/11/13 at 3:00 pm.

7. CLOSED SESSION MINUTES REVIEW

Minutes of six past closed sessions of Executive Committee meetings were reviewed.

Ms. Dubin moved that for the closes session minutes from 7/24/12, 9/6/12, 10/9/12, 12/28/12, 1/7/13, 1/21/13 all are approved, all will be released for posting, and the tapes will be destroyed at the appropriate time frame; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

8. APPROVAL OF BOARD MEETING AGENDA

The board meeting agenda was discussed.

Ms. Dargatz moved to approve the amended board agenda; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

9. CLOSED SESSION

Closes session was held after the agenda approval above.

10. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 3/4/13

11. ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Cynthia Luxton, President

Kathy Ostdick, Recording Secretary