

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

June 5, 2013

Approved

Committee Members Present: Cynthia Luxton, Jane Dargatz, Eileen Dubin

Staff Present: Kathy Ostdick

Other Persons Present:

1. CALL TO ORDER

Ms. Dargatz called the meeting to order at 9:08 a.m.

2. AGENDA

Ms. Dubin moved to approve the amended agenda; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

3. MINUTES

Ms. Dubin moved to approve the minutes of the 5/6/13 meeting; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

Ms. Dubin moved to approve the minutes of the 4/16/13 meeting; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Ostdick reported on a phone call received the day before this meeting from a Ben Gordon Center case manager asking if our office knew of any medical providers that will bill Medicaid for neurological assessments. She has two clients that are in need of this type of assessment and they have medicaid. No one in our county that is qualified to do this type of assessment will accept Medicaid. After discussion, it was decided that Ms. Ostdick will let the case manager know to explore all other areas including Crusader Clinic in Rockford and calling the Epilepsy Foundation for advice. If the problem is not solved, the Ben Gordon Center has the option of submitting an Individual Care Grant.

Ms. Luxton said that the allocation letters had gone out to all agencies. Two agencies had concerns and requested a meeting. Ms. Luxton met with Dave Miller of the Family Service Agency to discuss their allocation for GY14. Ms. Luxton and Ms. Ostdick met with Michael Flora and Jerry Strachen of the Ben Gordon Center to discuss their GY14 allocation and the GY14 fee schedule.

5. CLAIMS REVIEW

Ms. Dubin moved to approve the agency claims in the amount of \$209,499.57; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

Ms. Dubin moved to approve the office claims in the amount of \$1,878.42; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

6. ANNUAL REPORT

The Annual report was distributed to the Committee. Ms. Luxton reported that she and Ms. Ostlick attended the County Health & Human Services Committee meeting and presented the report. At the HHS Committee meeting, Ms. Luxton gave the Committee an update on the closing of Singer, what the Ben Gordon Center is doing to accommodate the closure including the Living Room Project, and that the Mental Health Board was continuing to monitor the changes.

Ms. Luxton explained to the Committee how we were handling our allocations, how we were holding agencies accountable, that we felt we were now on a performance based model, and thanked them for the levy increase.

Ms. Luxton shared that Provena Mercy was pulling out of the CHIPS beds program which will add to the difficulty of finding inpatient care and that the Ben Gordon Center is looking into a small crisis residential facility. A short discussion took place regarding the hospitals involvement and responsibility.

7. SLATE OF OFFICERS

Ms. Luxton reported that the Nominations Committee met and does have a slate of officers to present at the June Board meeting.

8. RETREAT

Ms. Luxton reported that she spoke to the INC708 Board and to Mike Mastroianni and they are both available for the retreat.

9. LEVY REQUEST AND SURVEY

Ms. Luxton and Ms. Ostlick are working on the levy request letter. A draft will be presented at the next Board meeting.

10. DIRECTOR SEARCH

The director search will be discussed during the closed session.

11. CLOSED SESSION

Before going into closed session, Ms. Dubin shared that she had been appointed to a committee on the statewide Illinois Children's Mental Health Partnership. This Board meets four times per year and Ms. Dubin met with them in Chicago recently.

Ms. Dargatz moved to go into Closed Session at 9:56 a.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Ms. Luxton moved to go back into Open Session at 11:41 a.m.; seconded by Ms. Dubin. The motion passed unanimously on a voiced vote.

The Executive Committee discussed a June 10th date for candidate interviews.

12. APPROVAL OF BOARD MEETING AGENDA

The Board meeting agenda was discussed.

Ms. Dargatz moved to approve the Board Meeting agenda; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

13. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 7/15/13

14. ADJOURNMENT

The meeting was adjourned at 11:46 a.m.

Respectfully submitted,

Cynthia Luxton, President

Kathy Ostdick, Recording Secretary