

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

March 4, 2013

Approved

Committee Members Present: Cynthia Luxton, Jane Dargatz, Eileen Dubin

Staff Present: Kathy Ostdick

Other Persons Present: Dick Schluter

1. CALL TO ORDER

Ms. Luxton called the meeting to order at 6:53 p.m.

2. AGENDA

Ms. Dubin moved to approve the agenda; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

3. MINUTES

Ms. Dubin moved to approve the minutes of the 2/4/13 meeting; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

There was no office report at this time.

5. CLAIMS REVIEW

Ms. Dubin moved to approve the agency claims in the amount of \$154,155.99; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

Ms. Dubin moved to approve the office claims in the amount of \$2,442.64; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

6. STRATEGIC PLANNING

Ms. Luxton suggested that the new Executive Director meet with Mike Mastroianni, the Strategic Planning facilitator that the Board has used in the past, to review and discuss the strategic plan and the development process.

7. DIRECTOR TRANSITION

Ms. Moulton provided a handout of things that need to be addressed with the new Executive Director coming on board, some of which included the strategic plan, site visits, outcomes, fee structure, classifications of office staff, Affordable Care Act, Singer rebalancing information, and review agency audits

The Committee edited the monthly activities calendar. Changes will be made to the document and presented at the next board meeting.

8. APPROVAL OF BOARD MEETING AGENDA

The board meeting agenda was discussed.

9. CLOSED SESSION

Ms. Dargatz moved to go into Closed Session at 7:45 p.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Ms. Dubin moved to go back into Open Session at 8:03 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voiced vote.

Ms. Dubin moved to approve the amended board agenda; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

The Committee discussed looking into a memorial for Robert Krogman and will bring suggestions to the next Board meeting.

10. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 4/8/13

11. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Cynthia Luxton, President

Kathy Ostdick, Recording Secretary