

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**October 7, 2013**

**Approved**

**Committee Members Present:** Jane Dargatz, Eileen Dubin

**Staff Present:** Sandra Belman, Kathy Ostdick

**Other Persons Present:**

**1. CALL TO ORDER**

Ms. Dargatz called the meeting to order at 5:45 p.m.

**2. AGENDA**

*Ms. Dubin moved to approve the agenda; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Ms. Dubin moved to approve the minutes of the 9/9/13 meeting; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.*

**4. DIRECTOR'S REPORT**

The Director's report was presented. Ms. Belman discussed the Affordable Care Act. According to NAMI, mental health services will be expanded in the ACA with no limits. This will begin in January 2014 and it is not clear how this will affect current services.

Ms. Belman attended the ACMHAI quarterly meeting. Ms. Belman did a site visit at the Family Service Agency. Their audit will be done in two months.

Ms. Belman's goals and objectives have been completed and will be discussed in closed session.

Ms. Belman would like to include Rule 132 in the Funding Guidelines and Contracts to protect the CMHB from liability from agencies subsidizing Medicaid programs.

Ms. Belman discussed her site visit of the Family Service Agency and their strategic plan.

Ms. Belman met with the Ben Gordon Center and discussed their sex offender policy. The agency is going to review the policy.

The CMHB Holiday and Vacation policy was discussed. Ms. Belman will rewrite with suggestions and submit to the full Board.

*Ms. Dubin moved to revise the Holiday and Vacation Policy to accept the County Board language on Holidays so the Executive Director and Administrative Assistant have consistent Holiday schedules; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.*

## **5. CLAIMS REVIEW**

*Ms. Dubin moved to approve the agency claims in the amount of \$166,776.22; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.*

*Ms. Dubin moved to approve the office claims in the amount of \$2,854.80; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.*

## **6. BOARD MEMBER TERMS**

Three Board members are up for term renewal. The discussion will be added to the Board meeting agenda.

## **7. DECEMBER BOARD MEETING - DINNER**

The December Board meeting and dinner was discussed. The facility that the CMHB used in the past has closed. Ms. Ostdick has checked out several other facilities that have a small meeting room but none are open on Monday. The Committee suggested that the 12/16/13 Board meeting be changed to Tuesday 12/17/13 and be held at Taxco.

## **8. OFFICE SPACE**

This was discussed at the Finance Committee meeting.

## **9. EXECUTIVE DIRECTOR GOALS AND OBJECTIVES**

This will be discussed in closed session.

## **10. CLOSED SESSION**

*Ms. Dubin moved to go into Closed Session; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.*

*Ms. Dubin moved to return to Open Session; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.*

## **11. APPROVAL OF BOARD MEETING AGENDA**

The Board meeting agenda was discussed and amended.

## **12. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 11/4/13**

## **13. ADJOURNMENT**

The meeting was adjourned at 6:44 p.m.

Respectfully submitted,

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Jane Dargatz, Vice President

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Kathy Ostdick, Recording Secretary