

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**FINANCE COMMITTEE**  
**MINUTES OF MEETING**  
**February 4, 2013**

Approved

**Committee Members Present:** Jane Dargatz, Gary Lothson, Cindy Luxton

**Other Persons Present:** None

**Office staff:** Donna Moulton, Kathy Ostdick

**1. CALL TO ORDER**

Ms. Dargatz called the meeting to order at 4:39 p.m.

**2. AGENDA APPROVAL**

*Mr. Lothson moved to approve the agenda; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Mr. Lothson moved to approve the minutes; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.*

**4. OFFICE REPORT**

Ms. Moulton reviewed the Ben Gordon Center and Family Service Agency monthly billing spreadsheets. Several programs in each are getting close to the maximum program dollar amount. Ms. Moulton will discuss these programs with each agency.

Ms. Moulton reported that the Ben Gordon Center has offered a tour of the new Living Room Project to the Mental Health Board. The Committee discussed 3/4/13 at 4:30 pm, which is the next Committee meeting date. The full board could meet at Reality House for the tour and then the Committees could gather at the CMHB office for the meetings afterwards. Ms. Ostdick will send out an email to the full board regarding the date.

**5. YESS/Community Schools Request**

The Committee discussed the YESS/Community Schools Project request in length.

*Mr. Lothson moved to recommend to the full board to let the Family Service Agency utilize up to \$10,000 out of the GY13 General Scholarship/Underserved Program funding, with outcomes to be reported and billing to be separate, starting 2/1/13; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.*

**6. GY14 APPLICATIONS**

One grant application has been received to date.

**7. DATE OF NEXT MEETING: 3/4/13**

**8. ADJOURNMENT**

The meeting was adjourned at 5:26 P.M.

Respectfully submitted,

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Jane Dargatz, Vice-President

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Kathy Ostdick, Recording Secretary