

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
FINANCE COMMITTEE
MINUTES OF MEETING
January 7, 2013

Approved

Committee Members Present: Jane Dargatz, Gary Lothson, Dr. Kirts, Cindy Luxton

Other Persons Present: None

Office staff: Donna Moulton, Kathy Ostdick

1. CALL TO ORDER

Ms. Dargatz called the meeting to order at 4:32 p.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Lothson moved to approve the minutes; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Moulton reported that she has been working on the Open Door recommendation letter which will be discussed later in this meeting. The Ben Gordon Center has been contacted regarding the approval of the remodel of the community room request and that the Board did not approve the financial request. The Gordon Center was also asked to give updates on the project. Ms. Moulton will write a formal letter to the Gordon Center stating the approval of the construction, the denial of the financial request, and the need for a monthly update on the project.

GY13 grant applications have gone out and are requested to be returned February 25, 2013.

5. YESS/Community Schools Request

Ms. Moulton discussed the YESS request for funding from the Family Service Agency. The YESS project has been established in several Sycamore schools and DeKalb schools have requested the program as well. This program is for agencies to give counseling to children during school hours at the school. The financial piece of the project is in need of refinement. Ms. Luxton requested further information which has not arrived as this time. Ms. Moulton will contact FSA to refine the request which will then be discussed at the next Board meeting.

6. GY14 APPLICATIONS

GY14 grant application have gone out and a press release has been issued to the Chronicle. Dates for application review and hearings were discussed.

7. COMPLIANCE AUDITS

The Committee discussed compliance audits and Ms. Moulton said that the draft is ready to be presented to the full board for discussion.

8. OPEN DOOR 3-YEAR REVIEW LETTER

The committee discussed the recommendation letter and suggested several changes. Ms. Moulton will revise the letter and it will be discussed at the full board meeting. The Committee discussed the recommendation letter timeframe.

7. DATE OF NEXT MEETING: 2/4/13 at 4:30 P.M.

8. ADJOURNMENT

The meeting was adjourned at 5:40 P.M.

Respectfully submitted,

Jane Dargatz, Vice-President

Kathy Ostdick, Recording Secretary