1. CALL TO ORDER
Ms. Dargatz called the meeting to order at 4:34 p.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Lothson moved to approve the 5/6/13 minutes; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

4. OFFICE REPORT
Agency contracts have been returned from the State’s Attorney’s office after their review. Most of the changes are minor and Ms. Luxton and Ms. Ostdick will review the documents and make changes.

5. LEVY REQUEST
The agency survey to be included with the levy request has been tallied and will be put in a bullet point format for the County.

6. 2014 CMHB COUNTY BUDGET
The 2014 County budget needs to be submitted by August 5th. Approval of the annual budget will be on July 26th at the Board meeting before the retreat.

7. REVIEW RESERVE REPORT
The unrestricted reserve report was reviewed.

Ms. Dargatz discussed an agency concern regarding the funding reduction of which they were just made aware. It was decided that the agency should submit a request for assistance along with any other financial documents needed.
8. AGENCY REVIEWS - recommendations
The two agency presentation recommendations were tabled.

9. DATE OF NEXT MEETING: 8/5/13

8. ADJOURNMENT
The meeting was adjourned at 5:25 P.M.

Respectfully submitted,

________________________________      __________________________________
Jane Dargatz, Vice-President        Kathy Ostdick, Recording Secretary