

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
FINANCE COMMITTEE
MINUTES OF MEETING
July 1, 2013

Approved

Committee Members Present: Jane Dargatz, Gary Lothson, Dick Schluter, Cindy Luxton

Other Persons Present:

Office staff: Kathy Ostdick

1. CALL TO ORDER

Ms. Dargatz called the meeting to order at 4:34 p.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Lothson moved to approve the 5/6/13 minutes; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Agency contracts have been returned from the State's Attorney's office after their review. Most of the changes are minor and Ms. Luxton and Ms. Ostdick will review the documents and make changes.

5. LEVY REQUEST

The agency survey to be included with the levy request has been tallied and will be put in a bullet point format for the County.

6. 2014 CMHB COUNTY BUDGET

The 2014 County budget needs to be submitted by August 5th. Approval of the annual budget will be on July 26th at the Board meeting before the retreat.

7. REVIEW RESERVE REPORT

The unrestricted reserve report was reviewed.

Ms. Dargatz discussed an agency concern regarding the funding reduction of which they were just made aware. It was decided that the agency should submit a request for assistance along with any other financial documents needed.

8. AGENCY REVIEWS - recommendations

The two agency presentation recommendations were tabled.

9. DATE OF NEXT MEETING: 8/5/13

8. ADJOURNMENT

The meeting was adjourned at 5:25 P.M.

Respectfully submitted,

Jane Dargatz, Vice-President

Kathy Ostdick, Recording Secretary