

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
FINANCE COMMITTEE
MINUTES OF MEETING
September 9, 2013

Approved

Committee Members Present: Jane Dargatz, Gary Lothson, Dick Schluter, Cindy Luxton

Other Persons Present:

Office staff: Sandra Belman, Kathy Ostdick

1. CALL TO ORDER

Ms. Dargatz called the meeting to order at 4:32 p.m.

2. AGENDA APPROVAL

Mr. Lothson moved to approve the agenda; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Lothson moved to approve the 8/5/13 minutes; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Belman discussed a new agency policy that she is reviewing.

5. COUNTY BUDGET NARRATIVE

The County budget narrative was discussed. More information will be provided at the next meeting.

6. AGENCY ICG REQUEST

Ms. Belman reported that the requesting agency has indicated that this request may be on hold due to a change in the client's status.

7. AGENCY PRESENTATION SCHEDULE REQUEST

An agency has requested to change their 2014 3-Yr presentation date. Ms. Luxton and Ms. Belman will contact the agency for further discussion.

8. SCHOOL COUNSELING PROGRAM – YSB & FSA

Reports from The DeKalb County Youth Service Bureau and the Family Service Agency on the YESS school counseling program were presented. These will be reviewed and discussed at the next Finance Committee meeting.

9. AGENCY BILLING

Agency billing was discussed. Ms. Belman will contact the agency for further explanations.

10. REVIEW FUNDING GUIDELINES

The Finance Committee will review the funding guidelines and discuss as the next meeting.

11. OFFICE SPACE

This will be discussed in closed session.

12. CACDC PRESENTATION REVIEW

Notes and handouts were distributed to the committee members and will be discussed at the next meeting.

13. RFP

The 2013 RFP was discussed.

Mr. Lothson moved to bring the RFP recommendation to the full board; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

14. CLOSED SESSION

Mr. Lothson moved to go into Closed Session at 5:33 p.m.; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

Mr. Lothson moved to go back into Open Session at 6:14 p.m.; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

Mr. Lothson moved to bring to the full 708 Board at their next regularly scheduled meeting, a discussion concerning possible use and/or leasing of the potential space; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

15. DATE OF NEXT MEETING: 10/7/13

16. ADJOURNMENT

The meeting was adjourned at 6:15 P.M.

Respectfully submitted,

Jane Dargatz, Vice-President

Kathy Ostdick, Recording Secretary