

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
OUTCOMES COMMITTEE
MINUTES OF MEETING
December 17, 2013

Approved

Committee Members Present: Merlin Wessels, Cheryl Brauer, Thomas Kirts

Other Persons Present:

Office staff: Sandra Belman, Kathy Ostdick

1. CALL TO ORDER

Mr. Wessels called the meeting to order at 5:08 p.m.

2. AGENDA APPROVAL

Ms. Brauer moved to approve the agenda; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.

3. MINUTES

Ms. Brauer moved to approve the minutes; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.

4. DISCUSS COMPLIANCE AUDIT AND FORMS

The first audit completed by Ms. Belman was the Consumer Advocacy Council of DeKalb County. The committee discussed the process and final audit document. Ms. Belman presented the audit recommendation letter for the CACDC, which was reviewed and approved by consensus. Ms. Belman presented an audit form that included generic topics that should be reviewed at each agency. When each agency is audited, additional topics for review will be added to the form that are specific for that agency.

The committee discussed the GY14 1st quarter reports.

The committee discussed the prospective outcomes for GY15. Ms. Belman will be meeting with agencies individually regarding their outcomes prior to their GY15 application deadline if they choose to do so.

6. DATE OF NEXT MEETING: 1/16/14 at 5:00 pm

7. ADJOURNMENT

The meeting was adjourned at 6:40 P.M.

Respectfully submitted,

Merlin Wessels, Committee Member

Kathy Ostdick, Recording Secretary