

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**OUTCOMES COMMITTEE**  
**MINUTES OF MEETING**  
**October 8, 2013**

Approved

**Committee Members Present:** Merlin Wessels, Cheryl Brauer

**Other Persons Present:**

**Office staff:** Sandra Belman, Kathy Ostdick

**1. CALL TO ORDER**

Mr. Wessels called the meeting to order at 5:12 p.m.

**2. AGENDA APPROVAL**

*Ms. Brauer moved to approve the agenda; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Ms. Brauer moved to approve the minutes; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.*

**4. DISCUSS COMPLIANCE AUDIT AND FORMS**

Ms. Belman discussed the audit form and the changes she would like to make. Ms. Belman received a list of possible additions from Board Member Dick Schluter. Ms. Belman will discuss the items with Mr. Schluter. Mr. Wessels suggested that Ms. Belman develop a template audit form that can be tweaked for each agency and program.

Ms. Belman discussed billing compliance and Medicaid rules. A letter will be sent to agencies to insure they are adhering to the rule.

Mr. Wessels recommended that agencies submit outcomes for the upcoming GY15 to the Board in November, so the Outcomes Committee can review them and make suggestions before the GY15 grant application are sent out and completed applications are received. Ms. Belman is working with agencies to improve outcomes.

**6. DATE OF NEXT MEETING:** to be set

**7. ADJOURNMENT**

The meeting was adjourned at 6:40 P.M.

Respectfully submitted,

---

Merlin Wessels, Committee Member

---

Kathy Ostdick, Recording Secretary