

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
OUTCOMES COMMITTEE
MINUTES OF MEETING
September 3, 2013

Approved

Committee Members Present: Thomas Kirts, Merlin Wessels, Cheryl Brauer

Other Persons Present:

Office staff: Sandra Belman, Kathy Ostdick

1. CALL TO ORDER

Dr. Kirts called the meeting to order at 5:02 p.m.

2. AGENDA APPROVAL

Mr. Wessels moved to approve the agenda; seconded by Ms. Brauer. The motion passed unanimously on a voice vote.

3. MINUTES

Ms. Brauer moved to approve the minutes; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.

4. DISCUSS GY13 OUTCOMES

The committee reviewed agency information that had been requested from the last meeting. Surveys were discussed along with outcomes.

5. DISCUSS FORM FOR AGENCY COMPLIANCE AUDITS

The committee reviewed the draft of the audit tool and questioned if the financial piece was extensive enough. It was recommended to forward the form to Dick Schluter for review. Ms. Brauer questioned the actual procedure such as how many charts to review, when, etc., which will be determined at a later date.

6. DATE OF NEXT MEETING: 10/8/13 at 5:00 pm

7. ADJOURNMENT

The meeting was adjourned at 5:25 P.M.

Respectfully submitted,

Thomas Kirts, Chair

Kathy Ostdick, Recording Secretary