

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

February 3, 2014

Approved

Committee Members Present: Jane Dargatz, Cindy Luxton

Staff Present: Sandra Belman, Kathy Ostdick

Other Persons Present: Dick Schluter

1. CALL TO ORDER

Ms. Dargatz called the meeting to order at 6:43 p.m.

2. AGENDA

Ms. Luxton moved to approve the amended agenda; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

3. CLOSED SESSION #1

Ms. Luxton moved to go into Closed Session at 6:44 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

Ms. Luxton moved to go back into Open Session at 7:45 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

4. MINUTES

Ms. Luxton moved to approve the amended minutes of the 1/8/14 meeting; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

5. DIRECTOR'S REPORT

Ms. Belman reviewed the Director's submitted report. Ms. Belman has met with several agencies regarding their APR objectives and outcomes. Ms. Belman has met with Mr. Joel Cowen to discuss a community assessment. Ms. Belman reported on the County Director's meeting.

6. CLAIMS REVIEW

Ms. Luxton moved to approve the agency claims in the amount of \$155,889.59; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

Ms. Luxton moved to approve the office claims in the amount of \$597.18; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

7. STRATEGIC PLAN

Ms. Belman reviewed a meeting with Joel Cowen regarding the community assessment. The committee discussed several suggestions from Mr. Cowen. Ms. Belman will investigate several questions and bring answers to the next Board meeting.

8. POLICIES AND PROCEDURES REVIEW

Policies and procedures review was discussed by the Committee. Ms. Dargatz requested that Ms. Belman group the policies into similar categories to streamline the review process.

9. CLOSED SESSION #2

Ms. Luxton moved to go into Closed Session at 8:32 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

Ms. Luxton moved to go back into Open Session at 9:29 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

10. APPROVAL OF BOARD MEETING AGENDA

The Board meeting agenda was discussed, amended, and approved.

11. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 3/3/14

12. ADJOURNMENT

The meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Jane Dargatz, President

Kathy Ostdick, Recording Secretary