Committee Members Present: Jane Dargatz, Cindy Luxton  
Staff Present: Sandra Belman, Kathy Ostdick  
Other Persons Present: Dick Schluter  

1. CALL TO ORDER  
Ms. Dargatz called the meeting to order at 6:43 p.m.  

2. AGENDA  

Ms. Luxton moved to approve the amended agenda; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.  

3. CLOSED SESSION #1  

Ms. Luxton moved to go into Closed Session at 6:44 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.  

Ms. Luxton moved to go back into Open Session at 7:45 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.  

4. MINUTES  

Ms. Luxton moved to approve the amended minutes of the 1/8/14 meeting; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.  

5. DIRECTOR’S REPORT  
Ms. Belman reviewed the Director’s submitted report. Ms. Belman has met with several agencies regarding their APR objectives and outcomes. Ms. Belman has met with Mr. Joel Cowen to discuss a community assessment. Ms. Belman reported on the County Director’s meeting.  

6. CLAIMS REVIEW  

Ms. Luxton moved to approve the agency claims in the amount of $155,889.59; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.  

Ms. Luxton moved to approve the office claims in the amount of $597.18; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.
7. STRATEGIC PLAN
Ms. Belman reviewed a meeting with Joel Cowen regarding the community assessment. The committee discussed several suggestions from Mr. Cowen. Ms. Belman will investigate several questions and bring answers to the next Board meeting.

8. POLICIES AND PROCEDURES REVIEW
Policies and procedures review was discussed by the Committee. Ms. Dargatz requested that Ms. Belman group the policies into similar categories to streamline the review process.

9. CLOSED SESSION #2

Ms. Luxton moved to go into Closed Session at 8:32 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

Ms. Luxton moved to go back into Open Session at 9:29 p.m.; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

10. APPROVAL OF BOARD MEETING AGENDA
The Board meeting agenda was discussed, amended, and approved.

11. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 3/3/14

12. ADJOURNMENT
The meeting was adjourned at 9:30 p.m.

Respectfully submitted,

________________________________________   __________________________________
Jane Dargatz, President                           Kathy Ostdick, Recording Secretary