

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

June 2, 2014

Approved

Committee Members Present: Jane Dargatz, Cindy Luxton

Staff Present: Kathy Ostlick

Other Persons Present:

1. CALL TO ORDER

Ms. Dargatz called the meeting to order at 4:45 p.m.

2. AGENDA

Ms. Luxton moved to approve the agenda; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

3. APPROVAL OF MINUTES

Ms. Luxton moved to approve the amended minutes of the 5/5/14 meeting; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

The Committee discussed the office report. The Children's Home + Aid DeKalb office recently changed leadership. Ms. Ostlick will contact the new Director to ask for a meeting with our Executive Committee.

5. CLAIMS REVIEW

Ms. Luxton moved to approve the agency claims in the amount of \$136,567.49; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

Ms. Luxton moved to approve the office claims in the amount of \$484.86; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

6. STRATEGIC PLAN – Community Assessment

Ms. Dargatz asked Ms. Ostlick to inform Joel Cowen that she has someone that can lead the Hispanic focus group.

7. JULY RETREAT

Ms. Luxton will contact Nancy Sylvester to check on her availability as a speaker at the retreat.

8. AGENCY CONTRACTS

The Committee discussed changes to the agency contracts. Several changes were made. The Committee instructed Ms. Ostdick to make the changes and prepare the contracts to be sent out.

9. ACMHAI INVOICE

The Committee discussed the ACMHAI invoice and will be recommending to the full Board that we remove ourselves from the organization.

10. APPROVAL OF BOARD MEETING AGENDA

The Board meeting agenda was discussed and amended.

11. CLOSED SESSION

Ms. Luxton moved to go into Closed Session at 5:20 pm; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

Ms. Luxton moved to return to Open Session at 5:36 pm; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

12. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 6/30/14

14. ADJOURNMENT

The meeting was adjourned at 5:37 p.m.

Respectfully submitted,

Jane Dargatz, President

Kathy Ostdick, Recording Secretary