

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

October 15, 2014

Approved

Committee Members Present: Cindy Luxton, Donna Schoenfeld

Staff Present: Kathy Ostdick

Other Persons Present:

1. CALL TO ORDER

Ms. Luxton called the meeting to order at 6:12 p.m.

2. AGENDA

Dr. Schoenfeld moved to approve the agenda; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

3. APPROVAL OF MINUTES

Dr. Schoenfeld moved to approve the minutes of the 9/8/14 meeting; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

The office report was discussed.

5. CLAIMS REVIEW

Dr. Schoenfeld moved to approve the agency claims in the amount of \$125,184.22; seconded by Ms. Luxton. The motion passed unanimously on a roll call vote.

Dr. Schoenfeld moved to approve the office claims in the amount of \$3,390.22; seconded by Ms. Luxton. The motion passed unanimously on a roll call vote.

6. STRATEGIC PLAN

Nothing to report at this time.

7. BEN GORDON CENTER ROOF - Update

SW Roofing has repaired the roof and is waiting to hear from the Ben Gordon Center to see if they noticed any further leaks. When they hear from the Ben Gordon Center and there are no leaks, they will submit an invoice.

8. BOARD MEMBER TERMS

Seven letter of interest have been received for the open board seat. The committee reviewed the letters.

9. BY-LAW REVIEW

The By-laws with the new approved changes were reviewed and will be presented to the full Board.

10. 2015 BOARD MEETING DATES

Tentative 2015 Board and Committee meeting dates were reviewed and will be forwarded to the full Board.

11. ED VACANCY

The Search Committee will be reporting on their progress at the Board meeting.

12. ADMINISTRATIVE ASSISTANT COMPENSATION

This will be discussed during the Closed Session.

13. REVIEW CLOSED SESSION MINUTES

Executive Committee closed session minutes from 10/5/10, 2/8/11, and 5/3/11 were reviewed for approval to destroy.

Dr. Schoenfeld moved to destroy tapes from 10/5/10, 2/8/11, and 5/3/11; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

14. APPROVE BOARD MEETING AGENDA

The Committee reviewed and edited the Board meeting agenda.

15. CLOSED SESSION

Dr. Schoenfeld moved to go into Closed Session at 7:04 p.m.; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

Ms. Luxton moved to return to Open Session at 7:30 p.m.; seconded by Dr. Schoenfeld. The motion passed unanimously on a voice vote.

16. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 11/3/14

17. ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Thomas Kirts, MD, Interim President

Kathy Ostidick, Recording Secretary