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**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**FINANCE COMMITTEE**  
**MINUTES OF MEETING**  
**June 30, 2014**

Approved

**Committee Members Present:** Cindy Luxton, Dick Schluter, Donna Schoenfeld, Jane Dargatz

**Other Persons Present:**

**Office staff:** Kathy Ostdick

**1. CALL TO ORDER**

Ms. Luxton called the meeting to order at 5:27 p.m.

**2. AGENDA APPROVAL**

*Dr. Schoenfeld moved to approve the amended agenda; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Mr. Schluter moved to approve the 6/2/14 minutes; seconded by Dr. Schoenfeld. The motion passed unanimously on a voice vote.*

**4. OFFICE REPORT**

The office report was presented and discussed.

**5. GY15 FEE-FOR-SERVICE - Update**

The Committee discussed the next step in discussions about fee for service rates for the Ben Gordon Center and the Family Service Agency. A work session will be held and all Board members will be invited to attend. Ms. Ostdick will send out a meeting invitation.

**6. BEN GORDON CENTER REQUESTS – Follow up**

After reviewing the latest financial information received from the Ben Gordon Center, Mr. Schluter presented a list of questions for follow-up. The Committee asked Mr. Schluter to draft an email with the questions attached and send it to the Ben Gordon Center.

Medicaid past billing has been received from the Ben Gordon Center and was discussed. The Committee will recommend to deny all past billing. Ms. Luxton will draft a letter to send to the Ben Gordon Center stating the decision.

**7. AGENCY CONTRACTS - Update**

Ms. Dargatz reported that according to the email that went to Hope Haven after the Board's May 19, 2014 decision on GY15 grant applications, it was stated that the .5 FTE position indicated will need to be revisited due to Hope Haven not renting space in Suite F. This will be taken to the full Board.

## **8. AGENCY/GRANT ALLOCATION – Follow up with agency feedback**

The DeKalb County Youth Service Bureau has been asked to meet with the Finance Committee regarding funding for the Alternative to Suspension program. Ms. Ostdick will send an email to DCYSB with suggested November or December dates and a list of items for discussion such as what do kids do all day in the program, what are transportation issues, how many schools are involved and how many students at each, total number of hours, number of hours per child, etc.

The Sheriff's Office would like to meet to discuss GY16 funding as requested by the Board. The Committee suggested that they attend the September Finance Committee meeting.

The Committee discussed a GY15 COLA for agencies.

*Mr. Schluter moved to bring forward to the full Board a 3%, 3.5%, and 4% COLA options for Adventure Works, DeKalb County Youth Service Bureau, Family Service Agency, and Hope Haven; seconded by Dr. Schoenfeld. The motion passed unanimously on a voice vote.*

## **9. AGENCY REVIEW – BGC**

The Committee discussed the process for review of the Ben Gordon Center 3-year presentation on 4/14/14. Ms. Dargatz suggested forming an ad-hoc committee. Ms. Luxton suggested October as a final letter target date.

## **10. COUNTY BUDGET PROCESS**

The Committee discussed the County budget process. The Finance Committee agreed to meet for a work session on 7/7/14. The Committee also discussed recommending a 1% levy increase to the full Board.

## **11. DATE OF NEXT MEETING: 6/8/14**

## **12. ADJOURNMENT**

The meeting was adjourned at 7:04 P.M.

Respectfully submitted,

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Cynthia Luxton, Vice-President

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Kathy Ostdick, Recording Secretary