

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**September 8, 2014**

Approved

**Committee Members Present:** Cindy Luxton, Donna Schoenfeld

**Other Persons Present:**

**Office staff:** Kathy Ostdick

**1. CALL TO ORDER**

Ms. Luxton called the meeting to order at 4:00 p.m.

**2. AGENDA APPROVAL**

*Dr. Schoenfeld moved to approve the agenda; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Dr. Schoenfeld moved to approve the 8/4/14 minutes; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.*

**4. OFFICE REPORT**

The office report was discussed. The Family Service Agency has submitted a request for certification support. Ms. Luxton will meet with the Family Service Agency for clarification of the certification process.

**5. GY15 FEE-FOR-SERVICE - Update**

The Fee-for-Service rates were approved at the August Board meeting. The rates were sent to Board members for one final review. Mr. Wessels returned several questions. Ms. Luxton made several small changes to the narrative document. The Committee discussed the changes and the amended document will be presented to the full Board at the September meeting.

**6. BEN GORDON CENTER REQUESTS – Follow up**

The Ben Gordon Center has not submitted the requested reports that were due 8/30/14. Next steps were discussed.

The Committee discussed the July locum billing from the Ben Gordon Center. Additional reimbursement for locum charges was reviewed and will be brought forward to the full Board.

**7. COUNTY BUDGET – Update**

The County is in the beginning process of reviewing county budgets by department.

## **8. AGENCY SURVEY**

Ms. Ostdick reported that most agencies have submitted their GY14 Agency Survey and she will be contacting those that have not returned the survey to date.

## **9. REVIEW CLOSED SESSION MINUTES**

The Committee reviewed a previously approved closed session from 10/5/10 for destruction.

*Dr. Schoenfeld moved to destroy the 10/5/10 tape; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.*

The Committee reviewed the closed session minutes from 9/9/13.

*Dr. Schoenfeld moved that for the closed session minutes from 9/9/13, they are approved, will be posted, and will be destroyed at the appropriate time frame; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.*

## **10. DATE OF NEXT MEETING: 10/6/14**

## **12. ADJOURNMENT**

The meeting was adjourned at 4:53 P.M.

Respectfully submitted,

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Cynthia Luxton, Vice-President

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Kathy Ostdick, Recording Secretary