

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
OUTCOMES COMMITTEE
MINUTES OF MEETING
April 22, 2014

Approved

Committee Members Present: Thomas Kirts, Merlin Wessels, Cheryl Brauer, Jane Dargatz

Other Persons Present:

Office staff: Sandra Belman, Kathy Ostdick

1. CALL TO ORDER

Dr. Kirts called the meeting to order at 5:06 p.m.

2. AGENDA APPROVAL

Ms. Brauer moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

3. MINUTES

Dr. Kirts moved to approve the minutes; seconded by Ms. Brauer. The motion passed unanimously on a voice vote.

4. DISCUSS SHERIFF'S DEPARTMENT APR, AUDIT TOOLS, AND AUDIT PREPARATION

Ms. Belman presented and discussed the Sheriff's Department audit tool as a sample of what she will be using to do agency audits. The Committee discussed the tool. Ms. Belman discussed a letter to agencies spelling out the audit process. The committee asked Ms. Belman to proceed.

5. DISCUSS GY15 OUTCOMES

The Committee reviewed several GY15 APR submitted forms. Ms. Dargatz suggested several trainings for agencies for clarification on quarterly paperwork required. Mr. Wessels suggested that the Committee start a program in the next couple of months where there is review of GY15 APRs for the GY16 grant application submissions.

6. DATE OF NEXT MEETING: 5/27/14 5:00 pm

7. ADJOURNMENT

The meeting was adjourned at 6:30 P.M.

Respectfully submitted,

Dr. Thomas Kirts, Chair

Kathy Ostdick, Recording Secretary