

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**OUTCOMES COMMITTEE**  
**MINUTES OF MEETING**  
**May 27, 2014**

Approved

**Committee Members Present:** Thomas Kirts, Merlin Wessels, Cheryl Brauer, Jane Dargatz

**Other Persons Present:**

**Office staff:** Kathy Ostdick

**1. Call to Order**

Dr. Kirts called the meeting to order at 5:07 p.m.

**2. Agenda Approval**

*Mr. Wessels moved to approve the agenda; seconded by Ms. Brauer. The motion passed unanimously on a voice vote.*

**3. Minutes**

*Mr. Wessels moved to approve the minutes; seconded by Ms. Brauer. The motion passed unanimously on a voice vote.*

**4. Discuss GY15 Outcomes**

The committee discussed GY15 Outcomes and how they pertained to the review process.

**5. Discuss GY16 Outcomes review process**

The Committee discussed a process to review GY16 Outcomes starting with each agency's GY15 Outcomes as submitted with their grant application for GY15. Mr. Wessels developed and presented a letter to agencies explaining the review process. The Committee reviewed the letter and made several changes. The Committee reviewed several GY15 Outcomes to use as examples for this process. Ms. Ostdick will edit the letter and put together the examples. The letter and examples will be sent to the Committee for review. If possible, the letter and examples will go out by the end of the week.

**6. Date of next meeting:** 7/8/14 5:00 pm

**7. Adjournment**

The meeting was adjourned at 6:08 P.M.

Respectfully submitted,

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Dr. Thomas Kirts, Chair

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Kathy Ostdick, Recording Secretary