

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**November 30, 2015**

**Approved**

**Committee Members Present:** Charles Rose, Marilyn Stromborg, Thomas Kirts

**Staff Present:** Deanna Cada, Kathy Ostdick

**Other Persons Present:** Dianne Leifheit, Dick Schluter

**1. CALL TO ORDER**

Mr. Rose called the meeting to order at 4:48 p.m.

**2. AGENDA**

*Dr. Kirts moved to approve the agenda; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.*

**3. APPROVAL OF MINUTES**

*Dr. Stromborg moved to approve the minutes of the 11/2/15 meeting; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

**4. OFFICE REPORT**

Ms. Cada reported that she will be attending the ACMHAI meeting in Chicago on 12/3/15 and 12/4/15. Jerry Helland will be attending also.

Ms. Cada reported that she and Ms. Ostdick took a field trip to Rosecrance Ware Center in Rockford to tour their crisis intervention beds program and their triage living room program.

The Director of AID met with Ms. Cada and Ms. Ostdick to discuss supportive housing and partnership possibilities.

**5. FY2016 BUDGET**

The 2016 budget was discussed.

*Dr. Stromborg moved to recommend to the full Board to approve the budget after discussion with several members who had discomfort with the budget; seconded by Mr. Rose. The motion passed unanimously on a roll call vote.*

**6. AMENDMENT TO BY-LAWS**

Several By-law change suggestions were discussed.

**7. PERFORMANCE REVIEW – EXECUTIVE DIRECTOR AND ADMINISTRATIVE ASSISTANT**

*Dr. Kirts moved to go into closed session at 5:06 pm; seconded by Mr. Rose. The motion passed unanimously on a voice vote.*

*Dr. Kirts moved to return to open session at 5:12 pm; seconded by Mr. Rose. The motion passed unanimously on a voice vote.*

**8. APPOINTMENT TO VICE PRESIDENT**

Mr. Rose appointed Jerry Helland to Vice President. Mr. Helland accepted.

**9. APPOINTMENT TO FINANCE COMMITTEE, OUTCOMES COMMITTEE**

Mr. Rose appointed Dr. Stromborg to the Outcomes Committee. Dr. Stromborg accepted. Mr. Rose asked Mr. Schluter to talk to Mr. Helland about becoming a Finance Committee member.

**10. OPEN BOARD SEAT FOR 2016**

The Committee suggested that a press release be sent to the Daily Chronicle regarding the open Board seat.

**11. CONFLICT OF INTEREST**

Ms. Cada reminded the Committee that the Conflict of Interest Policy needs to be signed in December by each Board member.

**12. ONE YEAR PLAN GOALS**

Ms. Cada recommended that the Board move into discussions regarding high deductibles which is a goal included in the One Year Plan.

**13. DATE OF NEXT EXECUTIVE COMMITTEE MEETING: 1/11/16**

**14. ADJOURNMENT**

The meeting was adjourned at 5:18 p.m.

Respectfully submitted,

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Charles G. Rose, Board President

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Kathy Ostdick, Recording Secretary