

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

August 31, 2015

Approved

Committee Members Present: Dick Schluter, Marilyn Stromborg, Thomas Kirts, Chuck Rose

Other Persons Present: Dianne Leifheit, Jerry Helland

Office staff: Deanna Cada, Kathy Ostlick

1. CALL TO ORDER

Mr. Schluter called the meeting to order at 3:34 p.m.

2. AGENDA APPROVAL

Dr. Stromborg moved to approve the agenda; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

3. MINUTES

Dr. Stromborg moved to approve the minutes of the 8/3/15 meeting; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

4. OFFICE REPORT

Ms. Cada gave an update on the state budget issue and how it is effecting the agencies we fund.

5. FY2016 COUNTY BUDGET

The county budget forms that need to be submitted were distributed at an earlier date for review. Dr. Stromborg said they looked OK. Ms. Cada reported that the CMHB budget will be put on the September Board meeting agenda for approval.

6. ELDER CARE SERVICES CONTRACT

Ms. Cada discussed the fee for service billing issues that Elder Care Services has due to the fact that they do not bill their clients per their state and federal contracts. Ms. Cada asked the Board to amend the Elder Care Services contract to allow them to go back to a full grant basis.

Dr. Kirts moved to recommend approval to the full Board at their next meeting; seconded by Mr. Schluter. The motion passes unanimously on a voice vote.

7. BGC CORRESPONDENCE/REQUEST

Ms. Cada received a phone call from Empara Lopez, the Region 2 State Executive Director, who discussed the necessity to keeping the Ben Gordon Center open.

8. FUNDING GUIDELINES REVIEW

Ms. Cada reported that as part of the discussion with agency directors and as part of the retreat discussion, the office has made several suggestions to changes to the Funding Guidelines. This will allow the Guidelines to be in sync with changes to the grant application which will be discussed at a later meeting. Dr. Stromborg talked about several items that needed clarification.

Dr. Kirts moved to recommend to move the Funding Guidelines changes to the full Board for review; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

9. DATE OF NEXT MEETING: 10/5/15

10. ADJOURNMENT

The meeting was adjourned at 3:49 P.M.

Respectfully submitted,

Richard Schluter, Chairman

Kathy Ostdick, Recording Secretary