

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

July 13, 2015

Approved

Committee Members Present: Dick Schluter, Thomas Kirts, Marilyn Stromborg, Chuck Rose

Other Persons Present:

Office staff: Deanna Cada, Kathy Ostdick

1. CALL TO ORDER

Mr. Schluter called the meeting to order at 3:30 p.m.

2. AGENDA APPROVAL

Dr. Stromborg moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

3. MINUTES

Dr. Kirts moved to approve the minutes of the 6/1/15 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

4. CLAIMS

Dr. Stromborg moved to recommend to the full Board to accept the agency claims; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

Dr. Kirts moved to recommend to the full Board to accept the office claims; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

5. OFFICE REPORT

Ms. Cada informed the Committee that our office has received the first two installments of the 2015 Levy and that the amounts are on track. Ms. Cada stated that both Hope Haven and the Ben Gordon Center have reported that they have received cuts from the state. Lesly Wicks, Executive Director of Hope Haven, told Ms. Cada that Hope Haven had anticipated those cuts while preparing their budget and are not looking for additional funding at this time and is looking to recoup any deficit in other ways. Michael Flora, Executive Director of the Ben Gordon Center, informed Ms. Cada of their cuts, saying that they wanted the CMHB to be on notice.

6. FY20156 BUDGET/TAX LEVY SCHEDULE

Ms. Cada discussed the 2016 Levy letter and budget.

Dr. Kirts moved to accept the 2016 Levy request letter and budget and to forward them to the Executive Committee for approval; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

7. COMMITTEE MEETING SCHEDULE

A discussion took place regarding the Finance Committee meeting schedule. It was decided that the Finance Committee may not need to meet monthly but that the meeting should stay scheduled monthly, for Committee member planning benefit.

Dr. Stromborg moved to schedule the Finance Committee meetings monthly with the caveat that the Chair of the Committee and the office will decide if a meeting is needed per month; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

8. AGENCY CONTRACTS - UPDATE

Ms. Cada reported that all contracts and business agreements have been signed and returned.

9. DATE OF NEXT MEETING: 8/3/15 if needed

10. ADJOURNMENT

The meeting was adjourned at 3:51 P.M.

Respectfully submitted,

Richard Schluter, Chairman

Kathy Ostdick, Recording Secretary