

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

February 11, 2020

Approved

Committee Members Present: Jane Smith, Meghan Cook, Jerald Helland

Other Persons Present:

Office staff: Deanna Cada, Cathy Ngoma, Intern

1. Call to Order

Mr. Helland called the meeting to order at 5:31 p.m.

2. Agenda Approval

Ms. Cook moved to approve the agenda; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Cook moved to approve the minutes of the 1/14/20 meeting; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that she had received an email from one of Mr. Schluter's relatives. Ms. Cada hadn't heard from any of his relatives in months. One of his daughters reached out to Ms. Cada to say that they loved our ideas to honor their father. They especially liked that Mr. Schluter's children and grandchildren could contribute yearly to the memorial. Ms. Cada will develop the program and present it at the next Finance Committee meeting.

5. February 2020 Claims Approval

The Committee had no questions on February 2020 claims.

Ms. Cook moved to approve the February 2020 agency claims in the amount of \$194,512.82; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.

Ms. Cook moved to approve the February 2020 office claims in the amount of \$6,682.22; seconded by Mr. Helland. The motion passed unanimously on a roll call vote.

6. Updated Financial Policy

The Committee discussed the updated Financial Policy.

Mr. Helland made a motion to move the updated Financial Policy to the full Board for review and approval; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

7. Fee for Service Rate Updates & Medicaid Issues with Agencies

Ms. Cada reported that Medicaid has changed their rates. The Mental Health Board bases their fee for service rates on the Medicaid. Ms. Cada will bring more information to the Finance Committee at a later date.

8. Guidelines & Criteria for Capital Fund Requests

The Committee discussed guidelines and criteria for capital fund requests from agencies. Ms. Cada developed a policy for these guidelines and criteria and requested that the committee take time to read through the policy and it will be discussed again at the March Finance Committee meeting.

9. BGC APN Funding Request

Tabled

10. Sycamore Police Department Funding Request

Ms. Cada reported that she had a conversation with Jim Winters of the Sycamore Police Department. He is very concerned that there isn't enough programming for officers who are suffering with Mental Health issues and Suicidal thoughts. Officer Winters found a training that will be hosted in McHenry County on March 9-13th that will teach law enforcement about peer support. Officer Winters would like to send four officers to the training and these four will then be trainers for other officers. They would be starting their own grass roots support network for law enforcement. This training is \$600 per person.

Ms. Cook made a motion to recommend to the full Board that 4 Sycamore Law Enforcement personnel attend the McHenry County Mental Health Board Peer Support Training; Seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

11. SOA/Law Enforcement Professional Development Opportunity

Ms. Cada has been working with Rick Amato of the State's Attorney's Office to discuss strangulation in domestic violence situations and how it relates to school shootings and police shootings. The DeKalb Police Department attended a training on this and said it was "a game changer". Mr. Amato and Ms. Cada will host the same training that was presented to the DeKalb Police Department. This training is a way to tie together how important trauma is because it can lead to many other crimes. Ms. Cada would like to take \$15,000 out of the Juvenile Justice Coordinator funding that still has \$20,000 in the line item where the coordinator position has been terminated. The State's Attorney's office will pay \$35,000 of the training cost and attendees will be charged a fee.

Mr. Helland made a motion to move the request for \$15,000 for a training opportunity for the State's Attorney's Office to the full Board; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

12. GY21 – Timeline and Process

A. CACDC Grant Request

Ms. Cada reported that the CACDC turned in their grant request on-line.

13. 12 Health Services Drive

Mr. Helland moved to go into closed session at 6:00 pm; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

A. Closed Session – Real Estate Discussion

The Committee returned to open session at 6:02 pm.

14. One Year & Three Year Plan Goals

A. MH/LE Grant Program

The Committee discussed the Mental Health/Law Enforcement Grant Program that is part of the 2021 Annual Plan. This program has been sent to the full Board for discussion.

15. Date of Next Meeting: 3/10/20

16. Adjournment

Respectfully submitted,

Jerald Helland, Board President

Deanna Cada, Recording Secretary