

Note: These minutes are not official until approved by the Executive Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
May 13, 2020**

The Executive Committee of the DeKalb County Board virtually met via Zoom on Wednesday, May 13, 2020. Chairman Mark Pietrowski, Jr. called the meeting to order at 8:48 p.m. Those Members virtually present via Zoom and/or by phone were Mr. Tim Bagby, Mrs. Laurie Emmer, Mr. Steve Faivre, Vice-Chairman John Frieders, Ms. Dianne Leifheit, Mr. Roy Plote, Mr. Chris Porterfield, Mr. Paul Stoddard, and Chairman Mark Pietrowski, Jr. A quorum was established with all nine Members present.

Others present included Gary Hanson, Derek Hiland, Pete Stefan, Greg Millburg, Scott Campbell, Rukisha Crawford, Karen Cribben, Jim Luebke, Terri Mann-Lamb, Linda Slabon, Jeff Whelan, and Kathy Lampkins.

APPROVAL OF THE AGENDA

Mr. Porterfield moved to approve the agenda as presented. Mr. Bagby seconded the motion and it was carried unanimously by voice vote.

APPROVAL OF THE MINUTES

It was moved by Mrs. Emmer, seconded by Mr. Stoddard and it was moved unanimously to approve the minutes from the April 8, 2020 Executive Committee Meeting.

PUBLIC COMMENTS

There were no public comments.

AMENDMENT TO THE LONG-TERM RECOVERY PLAN TO ALLOW FOR VIRTUAL ZONING HEARINGS

Mr. Hanson explained that the Governor of the State of Illinois, in response to the COVID-19 pandemic, has issued a series of Executive Orders designed for the protection of the health and safety of the citizens and among those Order was a provision to allow exceptions to the Open Meetings Law and allow public entities to hold virtual meetings rather than in-person meetings. Although these Orders are in place, there were still some concerns on the local level of how to conduct virtual Zoning Public Hearings. Mr. Hanson noted that the conservative approach was to ask the County Board to specifically allow for the Hearing Officer to do the Zoning Hearings via electronic means. The best place to put those provisions is the County's existing Long-Term Recovery Plan because there are other exceptions that kick in when emergency disasters are declared.

The draft Resolution amends the Long-Term Recovery Plan by adding the following paragraph to the list of "Duties & Temporary Authorities of Key County Officials":

The County Hearing Officer may conduct virtual public meetings for zoning issues, if, and as long as, the flexibility for virtual meetings is granted by the appropriate State authority. The Community Development Director, in consultation with the Hearing Officer, is charged with the responsibility of setting up procedures for virtual meetings.

Procedures should recognize the uniqueness of the situation and efforts should be made to reasonably notify, and accommodate, the opportunity for public input into the hearing process.”

It was moved by Vice-Chair Frieders, seconded by Mr. Porterfield and carried unanimously to forward the draft Resolution to the full County Board recommending its approval.

APPOINTMENTS

The following appointments were recommended for approval:

- a. **Regional Planning Commission:** Steve Faivre (*County*), Alyssa Seguss (*Genoa*), Frank Altmaier (*Kingston*), Steve Devlieger (*Kirkland*), and Becky Morphey (*Somonauk*) all appointed immediately until March 31, 2023.
- b. **Regional Planning Commission – Alternates:** Suzanne Willis (*County*), Dan Chambers (*Kirkland*), and Rich Gentile (*Genoa*) all appointed immediately until March 31, 2023.
- c. **Clinton-Shabbona Drainage District:** Wesley Anderson appointed immediately to fill the unexpired term of Leonard Anderson until August 31, 2022.

Mr. Bagby moved to forward the recommended appointments to the full County Board for approval. Mr. Plote seconded the motion and it was carried unanimously by voice vote.

APPROVAL OF THE COUNTY BOARD AGENDA

It was moved by Mr. Porterfield, seconded by Mr. Stoddard and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.

ADJOURNMENT

It was moved by Mr. Porterfield, seconded by Mr. Stoddard and it was carried unanimously to adjourn the meeting at 8:56 p.m.

Chairman Mark Pietrowski

Tasha Sims, Recording Secretary

ORDINANCE 2020-xx

AMENDMENT TO LONG-TERM RECOVERY PLAN TO ALLOW FOR VIRTUAL ZONING HEARINGS

WHEREAS, the Governor of the State of Illinois, in response to the COVID-19 pandemic, has issued a series of Executive Orders designed for the protection of the health and safety of the citizens and among those Orders was a provision to allow exceptions to the Open Meetings Law and allow public entities to hold virtual meetings rather than in-person meetings, and

WHEREAS, during this time of protection from COVID-19 it is necessary for certain governmental functions to continue, including the regulation of Zoning matters, and consequently that necessitates that Zoning Hearings continue to be held, and

WHEREAS, to maximize the health and safety of citizens the County's Executive Committee has determined that it would be appropriate and necessary for Zoning Hearings to be held only in a virtual setting and recommends that the County Board take appropriate action to allow for that to happen;

NOW, THEREFORE, BE IT ORDAINED that the DeKalb County Board hereby amends the Long-Term Recovery Plan for DeKalb County, by adding a new paragraph to the list of "Duties & Temporary Authorities of Key County Officials" contained in Section #5 that will stipulate the following:

The County Hearing Officer may conduct virtual public meetings for zoning issues, if, and as long as, the flexibility for virtual meetings is granted by the appropriate State authority. The Community Development Director, in consultation with the Hearing Officer, is charged with the responsibility of setting up procedures for virtual meetings. Procedures should recognize the uniqueness of the situation and efforts should be made to reasonably notify, and accommodate, the opportunity for public input into the hearing process.

PASSED THIS 20TH DAY OF MAY, 2020 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

Douglas J. Johnson
DeKalb County Clerk

Mark Pietrowski, Jr.
County Board Chairman

DEKALB COUNTY GOVERNMENT
COUNTY BOARD MEETING

May 20, 2020
7:00 p.m.

Due to COVID-19, this Meeting will be held as a Virtual Public Meeting

Join Zoom Meeting:

<https://us02web.zoom.us/j/84675294783>

or

<https://zoom.us/join>

To connect by phone: 1 (312) 626-6799

Meeting ID: 846 7529 4783

AGENDA

1. Roll Call
2. Pledge to the Flag
3. Approval of Agenda
4. Approval of Minutes:
 - a. April 15, 2020
5. Communications & Proclamations:
 - a. **Proclamation P2020-03:** Extending a Proclamation of a Disaster in DeKalb County
 - b. Employee Service Awards
6. Public Comments
7. Appointments for this Month:
 - a. **Regional Planning Commission:** Steve Faivre (*County*), Alyssa Seguss (*Genoa*), Frank Altmaier (*Kingston*), Steve Devlieger (*Kirkland*), and Becky Morphey (*Somonauk*) all appointed immediately until March 31, 2023.
 - b. **Regional Planning Commission – Alternates:** Suzanne Willis (*County*), Dan Chambers (*Kirkland*), and Rich Gentile (*Genoa*) all appointed immediately until March 31, 2023.
 - c. **Clinton-Shabbona Drainage District:** Wesley Anderson appointed immediately to fill the unexpired term of Leonard Anderson until August 31, 2022.
8. Reports of Standing Committees with Ordinances & Resolutions

PLANNING & ZONING COMMITTEE

No Actionable Items

COUNTY HIGHWAY COMMITTEE

- a. **Resolution R2020-31:** Award Resolution for 13 Timber Pile Repairs on Two Bridges (Anderland Road & Haumesser Road). *The DeKalb County Board hereby approves the lowest bid meeting specifications to Civil Constructors, Inc. of Freeport, Illinois for the repair to 9 certain timber piles of the middle branch of the Kishwaukee River carrying the Anderland Road Bridge (1135 feet south of Perry Road) and 4 certain timber piles of the south branch of the Kishwaukee River carrying the Haumesser Road Bridge (2680 feet north of Perry Road) in the total amount of \$241,514.00. Committee Action: Moved by Mr. Luebke, seconded by Vice Chair Willis and approved unanimously.*

ECONOMIC DEVELOPMENT COMMITTEE

- a. **Ordinance O2020-08:** An Ordinance Authorizing Boundary Modifications to the Area Known as the DeKalb County Enterprise Zone. *The DeKalb County Board hereby approves to amend the boundaries of the DeKalb County Enterprise Zone to include the Additional Area, specifically, Addendum "A" attached to the Designating Ordinance is hereby amended to include Exhibit "A" attached to this Ordinance.*
Committee Action: Moved by Mr. Bagby, seconded by Ms. Crawford and approved unanimously.
- b. **Resolution R2020-32:** Approval of a Fourth Amendment to the DeKalb County Enterprise Zone Intergovernmental Agreement. *The DeKalb County Board hereby approves this Fourth Amendment to the DeKalb County Enterprise Zone Intergovernmental Agreement to reflect modifications to the Legal Description of the Enterprise Zone as reflected in said Resolution, and further authorizes and directs the Chairman of the DeKalb County Board to sign and execute said Agreement on behalf of DeKalb County, Illinois.*
Committee Action: Moved by Mr. Bagby, seconded by Ms. Crawford and approved unanimously.
- c. **Resolution R2020-33:** A Resolution to Extend the Deadline for Filing Applications for Senior Freeze Exemptions. *The DeKalb County Board, pursuant to the authority granted to the County Board by Property Tax Code 35 ILCS 200/15-172(C), hereby extends the filing deadline for the Senior Citizen Assessment Freeze Homestead Exemption for the 2020 Tax Year (payable in 2021) through October 31, 2020.*
Committee Action: Moved by Ms. Crawford, seconded by Ms. Mann-Lamb and approved unanimously.

HEALTH & HUMAN SERVICES COMMITTEE

- a. **Resolution R2020-34:** Award of the Senior Services Tax Levy Funding. *The DeKalb County Board hereby approves the recommendation of the Health and Human Services Committee and agrees to purchase services from the agencies listed within the Resolution in a total amount not exceeding \$430,000 for the period beginning July 1, 2020 and ending June 30, 2021.*
Committee Action: Moved by Ms. Little, seconded by Ms. Crawford and approved unanimously.

LAW & JUSTICE COMMITTEE

- a. **Resolution R2020-35:** Approval of Sheriff's Dispatching Agreements. The DeKalb County Board hereby approves the attached agreements for consolidated PSAP entities (Exhibits A-1 thru A-4), as well as the planning amounts for rural Fire Departments and non-PSAP Police Departments, and that the County Board Chairman is authorized to sign each contract as the individual entities approve them through their own legal processes as appropriate.
Committee Action: Moved by Mr. Luebke, seconded by Mr. Whelan and approved unanimously

FINANCE COMMITTEE

- a. **Ordinance O2020-09:** An Ordinance in Relation to the COVID-19 Health Emergency and the Tax Year 2019 (Payable 2020) Collection of Property Taxes in the County of DeKalb, Illinois. *The DeKalb County Board hereby approves that the penalty interest shall be waived for the first installment of property taxes due June 5, 2020, for the 2019 taxable year (payable 2020) for those who pay the first installment of their property taxes owed on or before September 3, 2020 with the condition that property owners seeking this waiver of interest penalties must complete a form that contains the language in (Attachment A to this Ordinance) attesting to current or potential financial need for this waiver and that this form must be submitted with any payment made after June 5, 2020.* **Committee Action: Moved by Mr. Campbell, seconded by Mr. Faivre and approved unanimously with amendments.**
- b. **Claims to be Paid in May 2020:** Move to approve the payment of claims for this month, and the off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$_____.
- c. **Reports of County Officials:** Move to accept and place on file the following Reports of County Officials:
1. Cash & Investments in County Banks – April 2020
 2. Public Defender’s Report – April 2020
 3. Adult & Juvenile Monthly Reports – April 2020
 4. Pretrial Report – April 2020
 5. Sheriff’s Jail Report – April 2020
 6. Building Permits & Construction Reports – April 2020

EXECUTIVE COMMITTEE

- a. **Ordinance O2020-10:** Amendment to the DeKalb County Long-Term Recovery Plan to Allow for Virtual Zoning Hearings. *The DeKalb County Board hereby amends the Long-Term Recovery Plan for DeKalb County, by adding a new paragraph to the list of “Duties & Temporary Authorities of Key County Officials” contained in Section #5, as outlined within the Ordinance, for the purposes of the County Hearing Officer to conduct virtual public meetings for zoning issues, if, and as long as, the flexibility for virtual meetings is granted by the appropriate State authority.* **Committee Action: TBD**
9. Reports of Special Committees with Ordinances & Resolutions – None
 10. Old Business
 11. New Business & Referral of Matters to Committee
 12. Adjournment

**DEKALB COUNTY FOREST PRESERVE DISTRICT
COMMISSIONERS MEETING**

May 20, 2020

Immediately following the 7:00 p.m. County Board Meeting

Due to COVID-19, this Meeting will be held as a Virtual Public Meeting

Join Zoom Meeting:

<https://us02web.zoom.us/j/84675294783>

or

<https://zoom.us/join>

To connect by phone: 1 (312) 626-6799

Meeting ID: 846 7529 4783

AGENDA

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes
 - a. April 15, 2020
4. Communications & Proclamations
5. Public Comments
6. Reports of Standing Committees with Ordinances & Resolutions:
 - a. **Resolution FP-R2020-03:** Resolution Approving Unexpected and Emergency Appropriations and Budget Transfers for the Fiscal Year Ending December 31, 2019. *The DeKalb County Forest Preserve District Commissioners hereby approve the unexpected and emergency appropriations and budget transfers as set forth on Attachment A for the Fiscal Year ending December 31, 2019.*
Committee Action: Moved by Mr. Whelan, seconded by Ms. Little and approved unanimously.
 - b. **Claims to be Paid in May 2020:** Move to approve the payment of claims for this month, and the off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$ _____.
7. Reports of Special Committees with Ordinances & Resolutions
8. Old Business
9. New Business & Referral of Matters to Committee
10. Adjournment