

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
MINUTES OF MEETING**

April 20, 2020

This meeting was held as a Virtual Public Meeting due to COVID-19

Approved

Board Members Present: Jerry Helland, Jane Smith, Meghan Cook, Robert Cook,
Jennie Geltz, Marilyn Stromborg, Laurie Emmer, Sue Plote

Board Members - Absent:

Other Persons Present: Cathy Ngoma, Peter Stefan, Diane Leifheit

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:01 PM.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Emmer moved to approve the minutes of the 2/24/20 Board meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

4. Presentation

There were no presentations.

5. Announcements

Mr. Helland included a flier in the Board Meeting Packet from the Alzheimer's Association giving recommendations on ways to prevent exposure to COVID-19 for Illinoisans living with or caring for someone with Alzheimer's disease and all other dementia.

6. Director's Report

Ms. Cada reported that Dawn Littlefield, Executive Director of United Way, has managed to get cleaning supplies and has given some of them to our funded agencies. The Mental Health Board has shared in the cost of these items. Ms. Cada has also delivered supplies to our agencies.

Ms. Cada reported that the Mental Health Board is part of the County Disaster Management Team. The Team meets every Monday and Friday by virtual meeting.

Mark Pietrowski was the guest speaker at a Health Department call-in event where the community could ask questions as to what the County is doing during the shutdown.

7. Community Input

There was no community input.

8. Finance Reports

Dr. Stromborg moved to approve the March 2020 agency claims in the amount of \$210,587.98; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

Dr. Stromborg moved to approve the March 2020 office claims in the amount of \$699.60; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

Dr. Stromborg moved to approve the April 2020 agency claims in the amount of \$218,584.79; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

Dr. Stromborg moved to approve the April 2020 office claims in the amount of \$5,960.94; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

9. Executive Committee

A. Open Board position Update

The Board discussed the candidates and asked Ms. Cada to invite Perry Maier to the next Board meeting.

B. On the Table Ad Hoc Committee

The On the Table event has been cancelled for May and will be rescheduled. The Board will discuss having the event in October 2020.

C. Board Retreat Date

The Board briefly discussed the Retreat date.

D. Covid-19 Impacts

1. DCCMHB office

Ms. Cada told the Board that the office is running smoothly. Both Ms. Cada and Ms. Ostdick have been working from home and from the office,

2. Funded agencies

Ms. Cada has made two calls to the agencies and one call to mental health providers to learn what they are doing to continue services. All agencies have moved to remote services.

E. Participation in DeKalb County Covid-19 Response Fund (DCCRF)

Ms. Cada explained to the Board that there is a recently formed group called the Funders Group and consists of the Community Foundation, United Way, the Mental Health Board, Ideal Foundation, and the Robert's Foundation. The group manages funding received from various entities such as the State of Illinois, etc. The Community Foundation originally got \$100,000 from the State to fund Covid-19 needs. The group works collaboratively to spend these dollars appropriately.

F. Slate of Officers

The Board discussed a Slate of Officers. Currently Jerry Helland is President, Marilyn Stromborg is Vice President, and Jane Smith is Secretary. Ms. Smith said she is interested in becoming President, Ms. Cook expressed interest to be Vice President, and Dr. Stromborg would like to be Secretary. The Board will vote on new officers in May.

10. Finance Committee

A. MH/LE Grant Program - Tabled

B. Fee for Service Rate Updates

The Board discussed updated rates for fee for service.

Ms. Cook moved to approve the updated Fee for Service rates; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

C. Guidelines and Criteria for Capital Funds Request - Tabled

D. Covid-19 Emergency Expenditures

The Board discussed the list of Covid-19 Mental Health Board expenditures presented by Ms. Cada. Dr. Stromborg asked about the laptop expenditure for the Ben Gordon Center. Ms. Cada explained that it was necessary so case managers could work from home. Dr. Stromborg asked about the Hope Haven staff bonus. Ms. Cada explained that Hope Haven felt that staff was not paid enough for the risk they have taken on with Covid-19 while working with the homeless population.

E. MH/LE Grant Program

The Board discussed the Mental Health/Law Enforcement Grant Program. The Board chose to use some of the money set aside for this program for the Sycamore Police Department MH/LE program. Ms. Cada shared a grant application with them and asked if the Board could discuss this at the next Board meeting.

11. Impact (Outcomes) Committee

A. The Impact Committee met on March 5th and discussed what impact the CMHB has on the community.

12. Old Business

A. GY21 Applications

The Board discussed the GY21 grant applications in length.

B. One Year and Three-Year plans

Included in the Board meeting packet was a report on Child and Family Behavioral Healthcare in DeKalb County. Board members took this report home to read at a later date.

13. New Business

A. Conflict of Interest forms Distribution - Tabled

14. Adjournment

The next meeting will be 5/18/20 starting at 6:30 pm

The meeting adjourned at 7:55 pm.

Respectfully submitted,

Jerald Helland, Board President

Kathy Osttick, Recording Secretary